

PHYSICAL FACILITIES/UTILITIES COMMITTEE
WEDNESDAY, MARCH 3, 2010 – 12:00 PM
VILLAGE OF EPHRAIM OFFICES, NORWAY AND HIGHWAY Q

Present: Sue Sherman-Chair, Jane Olson, Diane Kirkland
Absent: Eric Kordon
Staff: Mike Mittermann, Charity Forsch, Sue Shallow
Meeting called to order by Sue Sherman Chair at 12:08 pm.
Changes in Agenda: None
Previous Minutes: February 4, 2010

Motion per Jane Olson to approve the February minutes as distributed, seconded by Diane Kirkland, all ayes, motion carried.

Visitors' Comments: None

Discussion and recommendation regarding lighting color throughout Village: Orange or White. Diane prefers the orange one, softer glow, Diane believes it is more quaint. Jane prefers the orange, the white is so stark. Mike Mittermann commented that they produce the same lumens, thinks that we should intersperse them, use a higher lumen at very dark intersections. Color to be the same "orange" different lumens 25 or 30 in the downtown area, we will not order more white but use up those we have on outlying roads until they are gone.

Motion per Jane Olson to recommend to the Board of Trustees that we standardize the lights on hwy 42 the orange glow lights, seconded by Sue Sherman, all ayes, motion carried.

Discussion and recommendation regarding 2010 Playground Upgrades: Committee discussed the Board desire for a playground geared to the pre-school age children and not ask for donations for upgrading the equipment beyond what the Board has previously budgeted for. Mike Mittermann displayed to the committee proposals per visual aids provided by companies bidding for the playground equipment contract. The committee reviewed the diagrams and after discussion the committee believes the proposal from Lee & Associates at a cost of approximately \$18,029 would be the best bang for the buck. The cypress shredded rubber cost \$50 per pound, plain black \$14 per pound, Charity reminded the Committee that the Board discussed not putting in rubber due to the clean-up needed to maintain it in the designated area.

Motion per Jane Olson to recommend to the Board of Trustees the proposal from Lee & Associates for the Village of Ephraim, proposal #1 at a cost of \$18,029 with black mulch and full installation seconded by Diane Kirkland, all ayes, motion carried.

Discussion and recommendation regarding replacing carpet in Library: Charity provided the Committee with samples to choose from. The committee discussed texture and color options. Jane Olson will take the Shaw samples down to the Library to see what the best color match would be and to allow the Library Committee to comment on the samples. All movable shelves, desks etc will be removed and the Library will be closed for a maximum of three days during installation. Total cost approximately \$3,500 at \$2.59 per sq ft. The Committee will discuss this item again next month.

Discussion regarding Gallagher Requests: Sign change from "Dead End" to "No Outlet".
Mike Mittermann suggests a yellow sign with 4 inch letters that says "Stock Lane Ahead".

A higher wattage bulb has been installed at the light he requested at that location. Some of his other requests are not under our auspices. We fixed the pothole. A walking, Biking Path would infringe on the highway right of way. The curb will be re-constructed as per previous discussion by the Board of Trustees.

Discussion and recommendation regarding summer employee: Committee discussed the successes with last year's employee and would like to begin the hiring process soon. Jane Olson inquired if the hours would be the same as last year when we were down a maintenance staff member for a month. Charity responded that the Committee has budgeted 600 hours for the summer employee and she and Mike Mittermann believe there is value in having the extra staff so that regular staff members can concentrate on special projects such as the Moravia Point and other various duties. Last year we paid \$11.00 per hour. Charity suggests that Sue Sherman, Charity and Mike do the interviewing of potential candidates.

Motion per Diane Kirkland to recommend to the Board of Trustees that we begin the hiring process of a part time maintenance person, seconded by Sue Sherman, all ayes, motion carried.

Projects in Process: Mike and Charity provided an update for the Committee. Anderson Barn all most done. A few of the Boards have been shipped and we have received many thanks and donations. Mike Mittermann will be out of town on vacation the week after next. While he is gone Mike Skippon and Jim will be working on the Moravia Point project as much as their time allows. The Highway project has been pushed back to 2013, any parking lots that will need re-paving will be a totally separate project and we will be responsible for all bidding procedures. Thad Ash has been called and a trench will be dug within the next week to avoid flooding. Mike will be picking up the doors that were approved, they will be white.

Next Meeting: Wednesday April 7th, 2010

Adjournment

Motion per Sue Sherman to adjourn this meeting of the Physical Facilities Committee, seconded by Diane Kirkland, all ayes, motion carried.

Respectfully submitted,

Susan Shallow- Deputy Clerk