

WASTEWATER COMMITTEE MEETING MINUTES
THURSDAY FEBRUARY 2ND 2012 – 9:00 A.M.

Present: Karen McMurtry- Chair, Gary Kiracofe, Joan Fitzpatrick

Absent: Tim Nelson, Marc Paulson

Staff: Dave Alberts- Plant Manager, Charity Buhr- Administrator/Clerk, Susan Shallow- Deputy Clerk

Guests: None

1. Call to Order: Meeting called to order by Chair McMurtry at 8:58 am.
2. Changes in Agenda; None
3. Previous Minutes: December 1st, 2011

Motion per Fitzpatrick to approve the December 1st 2011 meeting minutes as presented, seconded by Kiracofe, all ayes, motion carried.

4. Visitors' Comments: None
5. Plant Manager's Report: Dave Alberts presented his report for committee review. The Wisconsin State Lab of Hygiene proficiency testing happens in January of each year and this year it was Alberts turn to do the testing, he submitted the results electronically and is awaiting the results. Yearly maintenance at the Plant will begin shortly and be accomplished only by the team. Alberts has done some checking and has determined that Sister Bay has increased their rates to \$11.04 ours are \$10.40 during budget time we might want to look at this. Septic went up to \$134.00 ours are \$91.80. Alberts may inquire with our Auditors when they come. Kiracofe thinks that Haulers coming to our Plant may increase due to the increase in rates in Sister Bay. The Plant needs food during the winter. We are being audited for the septic hauling by the DNR. They will be looking at the truck to insure that we have the correct stickers, plates and licenses. The spill plan is being updated; Alberts explained some of the particulars to the committee. We have received estimates and the insurance company said they will pay for some repair but we need to clearly identify what repairs are needed.

Motion per McMurtry to approve the Plant Managers report, seconded by Fitzpatrick, all ayes, motion carried.

6. Discussion and recommendation regarding placing Reed Bed Monies into the Capital Account Reserve Fund. Alberts and Buhr shared the concerns and suggestions expressed by the Board at the last meeting. It was decided that we would take the \$22,000 budgeted for this project and save it gaining interest until we are ready to proceed. Buhr also provided explanation of the funding accounts and how the interest is accrued and distributed. Alberts will provide a copy of the interest report to the committee monthly.

Motion per McMurtry to recommend to the Village Board of Trustees that they transfer the \$22,000 intended for the Reed Bed project into a Capital Reserve account, seconded by Fitzpatrick, all ayes, motion carried.

7. Visitor's Comments: None
8. New Business for Next Meeting: March 1st, 2012
9. Adjournment:

Motion per McMurtry to adjourn this meeting of the Wastewater Committee, seconded by Kiracofe, all ayes, motion carried.

Recorded by:

DRAFT