

VILLAGE OF EPHRAIM
Jan. 26, 2012 Community Protection Committee Minutes

The meeting was called to order at 4:34 PM.

Committee Members: Michael Smith, Tad Dukehart, Mike (Doc.) McCutcheon, Keith Krist, and Jane Olson, Chair, were present. Others present were Paul Pillat-Ad Hoc Member, Assistant Fire Chief Justin MacDonald, staff, and Scott Weborg visitor.

There were no requests to change the agenda so the meeting proceeded as published.

It was moved by Krist and seconded by Smith that the Dec. 2011 minutes be approved. The motion carried.

Item 5 - Discussion and Recommendation on the new proposal on firefighters insurance: Currently our budget has a figure of \$2, 500 and according to the documents that Charity provided us from Provident the annual premium summary the cost would be \$2,813- one year rate, the installment (3) premium would run \$2,626-three year rate (a 6.7% discount), and prepaid premium for three years of \$7,596 (paid at beginning of the first year) which is a discount of 10%. After a lengthy review the committee members felt that the Provident coverage was better coverage for the firefighters.

McCutcheon moved and Smith seconded that the firefighters ask the Board to consider switching their insurance coverage to Provident. The motion carried unanimously.

Item 6- Discussion and recommendation on the final draft of the Burning Ordinance:

Jane shared the revision that the Board had requested and a discussion followed. 5.11 (a) (1) The committee felt that the removal of the outdoor fireplaces and chimineas did not meet the needs and requests of the community. Tad felt that they were saver than fire pits and should be included in the ordinance. Others on the committee were in full agreement; 5.11 (a) (2) wooden construction debris should be removed and (4) should be changed to (5); 5.11(b) (5) should not include yard waste or wooden construction since they are excluded in (c).

The committee agreed that the word residential should be included in the title of the ordinance and agreed that 5.11(d) should include the Ephraim Fire chief, Village President, or designee, and that the village offices will be notified immediately by the Ephraim Fire Chief, Village President, or designee of the posting.

It was moved by McCutcheon and seconded by Krist that the word residential should be included in the title of the ordinance and agreed that 5.11(d) should include the Ephraim Fire chief, Village President, or designee, and that the village offices will be notified immediately by the Ephraim Fire Chief, Village President, or designee of the posting; that in 5.11(a)(1) outdoor fire places and chimineas should remain in the language, and in 5.11(d) and (a)(2) the burning of wooden debris and yard waste not be allowed; and in 5.11(a)(2) that (b)(4) be changed to (b)(5). Motion carried unanimously.

Item 7- Discussion on modifying the Comprehensive Plan CPC Objectives: After reviewing the Comprehensive Plan Objectives the committee came to the consenses that the following document should be forward to the Administrator and Zoning Administrator.

It was moved by Dukehart and seconded by McCutcheon. That CPC forward the following chart showing our input to the Comprehensive plan our recommendations to the Board. Motion carried unanimously.

The objects written in blue are the areas that CPC is currently addressing or reviewing on a yearly basis.

Objective #8 Health Care Facilities

Maintain and enhance health care facilities available

Encourage and support EMT Training- Fire Chief/Village Board /Neighboring Communities

Objective #9- Police, Fire, & Rescue

Increase of County services for police protection and efficiency in fire protection services: (on going)

Possible Consolidation of Northern Door Fire services- Ephraim FD/Village Board /Neighboring Communities

Preliminary meetings to determine need, feasibility:-Village Board/Community Protection C'tee /N.Door Coalition Fire Chiefs

Study of possible costs, distribution of equipment and staffing -N.Door Coalition/Fire Chiefs in N Door Similar consolidated communities

Explore grants for consolidation costs:-Village &Town Bds/ Village Office staffs Community Protection C'tee

Implementation of consolidation plan-N. Door Coalition/.Fire Chiefs in N. Door

Promote and financially support training of fire and EMT personnel and EMT personnel: Village Board /Community Protection Northern Door Coalition

The objectives listed below are two objectives that the CPC feels belong at the Board level since they directly affect new Budget classifications and new personnel:

Promote increased Sheriff protection in the county: Village Board/Community Protection C'tee Door County Board

Research need for constable based on County protection, costs, and grant possibilities: Community Protection/Village Board/.Village Administrator

Item 8 - Discussion and Recommendation to place the Truck No. 6 for sale: The committee was in full agreement that we request that the Board place Truck 6 up for sale but encourage the Board to set delivery contingent that the sale is finalized two weeks after the delivery date of the New Truck. The recommended price for the truck will be researched and presented at the Feb. Board meeting.

Dukehart moved and McCutcheon seconded that we request the Board place the truck up for sale with the contingency that the sale is finalized at least two weeks after the delivery date of the New Truck. The motion carried unanimously

Item 9- Discussion and Recommendation on fuel purchasing on fuel purchasing: During the winter months the station that the department uses to fill up the trucks after a fire closes its door before five pm and the deisel fuel pump does accept credit cards. It is not wise to return a truck to the firehouse when it is low on fuel. This situation does not exist with the Fish Creek BP. Their diesel fuel pump utilizes credit cards. Therefore, it would be proactive for the Board to get three or four credit cards for the fire department for the Fish Creek BP station

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to allow the department to purchase diesel fuel when it is needed after evening runs. This procedure is used by one of the other Mid Door Departments. Justin pointed out that the uses of the cards would be safe from misuse.

It was moved by Smith and seconded by McCutcheon to request the Board to get three or four credit cards for the fire department for the Fish Creek BP station to allow the department to purchase diesel fuel when it is needed after evening runs. The motion carried unanimously.

Item 10-Update on SOP/SOG's:

Mid Door members have started work on creating SOP/SOG's modeled after those written in Egg Harbor. They hope to complete this process by mid to late Feb. When the SOP/SOG's are completed they will be forwards to the appropriate committees and Boards for approval. It is the groups hope that these SOP/SOG's will be the "laws" the three Mid Door Departments will follow.

Item 11- Informational report on the possibility of setting up a Joint Fire District:

With Chris Hetch's recent appointment as the Fire Chief of the Town of Gibraltar Fire Department while continuing his role as Fire Chief Sister Bay/ Library Grove, the topic of a Joint Fire District has been revisited by the current Fire Chiefs as suggested by the meetings that were held at the Sister Bay/ Liberty Grove Town Hall.

The Northern Door Fire Chiefs have met to discuss the possibility of forming a joint fire district. At this time The Egg Harbor Fire Department wants in on the ground floor, Sister Bay/ Liberty Grove and Ephraim Fire Departments are interested in exploring the possibility, and the Town of Gibraltar Fire Department is interested in going forward as well. The remaining fire departments are not interested at this time.

CPC concerns that surfaced were the costs of a fire district vs. the local departments, the local communities may want to keep their own identity, would each village be able to keep their current station, would the District have a paid, full time administrator, would the district fire chief handle most of the paper work, and would rarely be present at fires, etc.?

Items for the next meeting: SOP/SOG's, job description,
Next Meeting date: Feb. 23 at 4:30 pm

Adjournment:

Krist moved and Olson seconded that the meeting adjourn. The motion carried.

Respectfully Submitted:
Jane E. Olson, CPC Chair and Board of Trustee Member