

# VILLAGE OF EPHRAIM

FOUNDED 1853



## Historic Preservation Committee Meeting Minutes

Tuesday, January 24, 2017 – 6:30 P.M.

Village of Ephraim Administration Office, 10005 Norway

Present: Norma Hager-Chair, Jim Stollenwerk, Paul Burton, Tad Dukehart, Lisa Carlson

Staff: Brent Bristol-Administrator, Andrea Collak-Clerk/Treasurer

Guests: Matt Meacham, Grace Held, John Held, Cindy Nelson, Bruce Nelson, Hugh Mulliken

1. Call to Order  
Meeting called to order by Norma Hager-Chair at 6:30 P.M.
2. Quorum  
A quorum is present for this meeting.
3. Changes in Agenda  
Bristol mentioned couple typos in the agenda.
4. Visitors' Comments  
None
5. Approve 11/16/16 HPC Minutes

<b>Motion per Burton to approve the 11/16/2016 HPC minutes, seconded by Stollenwerk, and motion carried.</b>
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6. Robert Krebs – 9907 Water Street – Fence  
Bristol introduced this item. The Krebs family would like to add aesthetic structure to the roadside garden areas and deter public access to property. They installed cedar split rail (2 rails) fence in the roadside plantings and at the drive entry. Rails are 32” long and posts are 39” tall. It is located 1-2” off the 33’ street right of way. Posts are backfilled with gravel.  
Bristol reported that fence in question was erected by contractor without the permit. Bristol went on saying that they did that knowingly after talking to Bristol about the rules. However, it is physically up for the committee members to see before approval for design review, added Bristol. Bristol has no issue with the fence from dimensional standpoint. Fence is located outside of the road right-of-way, added Bristol.  
Bristol noted that if the Planning Committee approves this project Krebs will have to pay five times fee; \$125; for retroactive approval of the project. Bristol added that there is a language within zoning ordinance which permits the Village to assess five times fee for every day but in order to do that there has to be proper notice from the Village and that did not happen. The committee can use it as the opportunity to make it known to the public that there is an ordinance in place and Village will use it as necessary, so residents do not take too few many liberties with their projects, pointed out Bristol.  
Dukehart noted that Village used to be known as People’s Republic of Ephraim because nobody could paint as little as window without approval. The Village made an effort to try and work with people and not to chase them away but there were incidents over the past few years that Village has been taken advantage of, added Dukehart. Dukehart feels that if Historic Preservation Committee does not take the stand here than it will have no say in what happens in the future. Stollenwerk pointed out that the fence is not an issue but the issue is that they did not get the permit even though, they were advised on it. The Village President wants to put a note out there

that there are ordinances in place that will be enforced for the good of an applicant and other citizens and to try to maintain some integrity of the Village, added Stollenwerk. The idea is to exercise some decent control through the enforcement of ordinances, concluded Stollenwerk. Burton thinks the fence needs to be removed and owner should be levied substantial fine. Bristol stressed out again that it can only be done with proper notice to the applicant. Dukehart believes that Historic Preservation Committee needs to be more diligent in this matter. Hager concluded that landscaper knew he needs a permit to put the fence up but did so in spite of the fact and that has to stop.

**Motion per Dukehart not to approve Robert Krebs, Fence at 9907 Water Street due to lack of permit and to recommend for fence to be removed until permit for construction of the fence is obtained and forward this recommendation to the Planning Committee, seconded by Burton, and motion carried.**

7. Paul Flottman – 3065 Anderson Lane – Window Replacement  
Bristol introduced this item. Paul Flottman is applying for window replacement on the front enclosed porch at 3065 Anderson Lane. New windows color will remain white, the material is vinyl and the style of the window is double hung, similar to those windows placed on side of the building with entrance door.

**Motion per Dukehart to approve Window Replacement at 3065 Anderson Lane and forward this application as presented to the Planning Committee, seconded by Carlson, and motion carried.**

8. New Business for next meeting  
None
9. Adjournment

**Motion per Hager to adjourn the Historic Preservation Committee Meeting at 6:58 P.M., seconded by Burton, and motion carried.**

Recorded by,

Andrea Collak-Clerk/Treasurer