



VILLAGE OF EPHRAIM

FOUNDED 1853

Wastewater Committee Minutes **Friday March 10, 2017 10:00 A.M.**

Present: Karen McMurtry- Chair, Joan Fitzpatrick, Mike McCutcheon, Bruce Nelson, Jim Peterman

Staff: Russ Salfi- Plant Operator in Charge, Brent Bristol- Administrator, Susan Shallow- Deputy Clerk

Guests: None

1. **Call to order:** Deputy Clerk called the meeting to order and requested a temporary chair be appointed.

Motion per Nelson to appoint Mike McCutcheon as temporary chair for this meeting, seconded by Fitzpatrick, motion carried.

2. **Meeting called to order** by temporary Chair McCutcheon at 10:00 A.M., a quorum is present for this meeting.
3. **Changes in Agenda:** None
4. **Previous minutes** – Minutes from February 6, 2017- Item postponed until April meeting.
5. **Visitors comments:** None
6. **Plant Manager's Report:** Salfi is here to present his report, The Plant has received 3,010 gallons of Alum at the Plant. Lohman and MacDonald have completed the 5 day General Wastewater Class in Green Bay and Rasmusson attended on 2/6 for 6 CEC's for his WW re-certification in May, Salfi attended and earned 12 CEC's for his re-certification in fall 2017. The EWW Lab is now certified for 2017. On Feb 17th an alarm was sounded for Lift Station #2 both Lohman and Salfi responded and Salfi reported that we had lost communication with the telemetry at lift 2, staff checked all aspects and no deficiency was found, however they noted that the manual switch for pump#2 was faulty. Feb 18th, PJ Kortens replaced the manual switch for Pump #2 at Lift station #2. Septic Maintenance LLC, jetted the EAB inlet removing the blockage causing a 17,000 gal per day overflow into the WAB and THK tanks. Salfi reported that there were 31 water tests in February, 2 pumpouts and 1 emergency call in. McCutcheon turned the meeting over to regular Chair McMurtry who arrived at 10:11 A.M.

Motion per McMurtry to approve the Operator in Charge's report as presented, seconded by Nelson, motion carried.

6. **Discussion or recommendation regarding the Wastewater Replacement Fund:** Salfi introduced this item and provided a copy of the list of replacement items form 2005 and the current fund report. Shallow had inquired of the previous Clerk Kirkland who stated that it is a fixed list. Salfi would like to come up with an updated list and present it to the Board for approval. Salfi would like to add the aeration membranes to the undated list. Discussion regarding what can be placed on a replacement list. Salfi commented that on the CDMR there is a question concerning our replacement fund. Salfi mentioned that our Auditor Ginny can provide an additional service for a 5 yr. projection looking at both our revenues and costs for a number of future years, Salfi will present this at the April meeting. By consensus the committee request Salfi develop an updated list.

7. **Discussion or recommendation regarding changes in REU status.** Salfi has received two written requests for REU reduction, and provided overhead pictures of those properties. Salfi would like to request that he be allowed to contact a professional in regard to our Village ordinance and comparing them to the State Stats concerning REU's and what we can and should charge Haulers. McMurtry thinks that Salfi should look into what organizations are out there and what the cost would be. Fitzpatrick added that there are often conversations by the Committee about how to tackle REU's charges and admits this is a really sticky problem. Bristol suggests that we inquire of our Auditor if they may have a formula for determining REU's. Salfi suggests that we leave the REU's as is for 9994 Pioneer

9907 Water Street – Current owner Robert Krebs has 1 REU, there are three buildings on this property and Salfi thinks that perhaps each unit should be charged 1 REU. Salfi suggests that we leave the REU's as is for 9907 Water Street.

9994 Pioneer Ln – Current owner Tim Christofferson current REU 1 but the building has two habitable units, Salfi would like the Committee to consider increasing the REU to 2. Salfi suggests that we leave the REU's as is for 9994 Pioneer Ln.

10176 Water Street – Current owner Frog Leap LLC Jerrilee O' Malley, Previous owners Sandoval had requested a reduction to the current 8.48 REU's. No change in property usage application to Planning Committee.

10421 Water Street. – Current owner Armando Jauregui (Summer Kitchen) sent a written request to Salfi that currently his rate is for 9.36 REU's, and he is requesting a reduction. According to current ordinance the property owner must pay for the installation of a meter and the REU's could possible increase or decrease post metering.

Salfi was charged to look for the formula to determine REU's.

8. **Discussion or recommendation regarding quotes of manhole inspections along Water Street / Highway 42:** There were two quotes received to inspect the riser, ring and manhole covers on Highway 42. Quote 1- received from Great Lakes TV Seal, Inc. for 66 manhole inspections on Highway 42 cost \$3,495.00. Quote 2- received from Sabel Mechanical LLC for 66 manholes on Highway 42 \$1,770.00 and another \$885.00 for other Village manholes at a cost of \$2,655.00. This will be required to meet DOT repair requirements. McCutcheon is concerned that this work may have to be repeated if the DOT accepts our plan and if they want to make any changes to the elevation of 42. Salfi will speak to Sabel about this possibility and the possible cost for repair and bring this back to the Committee next month. Stormwater repairs may also impact the location and height of the manholes.
9. **Discussion or recommendation regarding repair of Sludge Transfer Pump #2:** Salfi introduced this item, the current transfer pump is running but not at top efficiency and the fiber gear is skipping. It became nonoperational yesterday. Salfi has received a quote received from Sabel Mechanical LLC to overhaul 1 vertical sludge pump and motor at a cost of \$4,638.50. This is on the current replacement list.

McCutcheon inquired if this is the time to get a whole new pump. Nelson added that the impeller may also be shot and that we may need to replace the entire pump. Salfi stated that Sabel stated that with this repair the pump will work and feels he is comfortable in having the current pump fixed. Salfi noted that the pump is run 2-3 hours per week. What dollar amount is the tipping point to choose to replace the entire pump inquired McCutcheon.

Motion per McCutcheon to recommend to the Board that they accept the bid from Sabel Mechanical LLC to overhaul 1 vertical sludge pump and motor at a cost not to exceed \$6,000, seconded by Nelson , motion carried.

10. **Discussion or recommendation regarding installation of a level display in the Lift #2 Dry Well:** Salfi introduced this item, one quote received from PJ Kortens & Company, Inc. to provide and install a remote level display at lift station #2. Salfi explained the display and its importance.

Motion per Nelson to recommend to the Board that they accept the bid from PJ Kortens & Company, Inc. to provide and install a remote level display at lift station #2 at a cost not to exceed \$1,125, seconded by McCutcheon, motion carried.

11. **Discussion or recommendation regarding security fence around the Receiving Station hill:** Postponed for a future discussion.

12. **Discussion or recommendation regarding Operator In Charge phone stipend increase:** Salfi explained that he would like an increase to cover his use of Wi-Fi when he is out on the road

Motion per McMurtry to increase the phone stipend for the operator in charge to \$30.00, seconded by McCutcheon, motion carried.

13. **Visitors' comments:** None

14. **New business for next meeting:** April 3rd at 9:00 A.M.

15. **Adjournment:**

Motion per McCutcheon to adjourn this meeting of the Ephraim Wastewater Committee, seconded by Nelson, motion carried.

Recorded by,
Susan Shallow- Deputy Clerk