

# VILLAGE OF EPHRAIM

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## Planning Committee Meeting Minutes

Tuesday, March 28, 2017 – 7:00 P.M.

Village of Ephraim Administration Office, 10005 Norway

**Present:** Chair-Mike McCutcheon, Walt Fisher, Matt Meacham, Ken Nelson

**Absent:** Susie Samson, Grace Held, Jim Stollenwerk

**Staff:** Andrea Collak-Clerk/Treasurer

**Guests:** Cindy Nelson, Hugh Mulliken, Diane Taillon, Tom Schroeder, Douglas Schwartz, JerriLee O'Malley, Brad Clarke, Maggie Peterman, Jim Peterman

1. Call to Order  
Meeting called to order by chair McCutcheon at 7:00 P.M.
2. Quorum  
A quorum is present for this meeting.
3. Changes in Agenda  
None
4. Visitors' Comments  
None
5. Approve 1/24/2017 Plan Committee Minutes  
Fisher mentioned Maggie Peterman not being included under present guests. Fisher also pointed out few sentences that need to be corrected.

**Motion per Ken Nelson to approve 1/24/2017 Plan Committee Minutes with changes as noted, seconded by Meacham, and motion carried.**

6. Robert Krebs – 9907 Water Street – Fence

**Motion per Fisher to bring the application for Fence at 9907 Water Street off the table, seconded by Ken Nelson, and motion carried.**

The Krebs family would like to add aesthetic structure to the roadside garden areas and deter public access to property. They installed cedar split rail (2 rails) fence in the roadside plantings and at the drive entry. Rails are 32" long and posts are 39" tall. It is located 1-2" off the 33' street right of way. Posts are backfilled with gravel. Bristol has no issue with the application as submitted.

**Motion per Meacham to approve the application for Fence at 9907 Water Street as presented, seconded by Ken Nelson, and motion carried.**

7. Diane Taillon – 9980 Water Street – Sign  
Bristol in his notes for the committee stated that signage square footage falls within the dimensional standards so long as the sign at its closest is at least 33' from the centerline. The post of the current sign is 33' from the centerline but the sign itself is closer. The new sign and new structure holding a new physical sign plate will have to fall outside the setback. McCutcheon pointed out that the color for the Hillside Inn will be forest green and the color for the Arbor Crowne Properties will be sandblasted-deep blue. Taillon explained that there are two businesses and she wanted to keep the original color for each business.

**Motion per Fisher to accept the Sign application of the plans dated 3/13/17 for 9980**

**Water Street and the face of the post closest to the road must be at least 33' from the center of the street and the rest of the sign must be beyond 33' from the center of the road and the colors must be the same as presented in the application. The sign has to be top lit and shielded and not ground lit, seconded by Ken Nelson, and motion carried.**

8. Tom Afflerbach – 10153 Moravia – Faceprint Change – Dormer Addition  
Bristol in his notes reminded the committee that Afflerbach was previously approved for an addition to his structure on Moravia. Afflerbach is in the construction phase currently and would like to add a dormer to the Moravia side. McCutcheon mentioned that HPC had a question about the color for windows and roof.  
Schroeder representing Afflerbach explained that the color for windows was called driftwood and he mentioned that he brought a sample before the committee when previously submitted for approval of the project. They would like to match color for windows and roof to existing throughout the whole process, added Schroeder.  
Fisher pointed out reversed location of the door from north side to the west side and reversed location of the window from the west side to the north side from its original drawing.

**Motion per Ken Nelson to accept the application for Tom Afflerbach at 10153 Moravia, Faceprint Change, Dormer Addition with materials proposed to match those presented with the original structure including changed location of the door from north elevation to the west elevation and the window from the west elevation to the north elevation, seconded by Fisher, and motion carried.**

9. JerriLee O'Malley – 10176 Water Street – Sign  
O'Malley mentioned that she prefers the option 1 with the phone number on the main sign. McCutcheon added that the sign needs to be top lit and shielded so the light is only reflected of the face of the sign so it does not impair driver visibility on public roads.

**Motion per Meacham to approve the application from JerriLee O'Malley at 10176 Water Street for the Sign, Option 1, seconded by Fisher, and motion carried.**

10. Hugh Mulliken/Sarah Holmes – 9996 Pioneer – Sign  
Mulliken mentioned that he used to have the sign on the building before with the light above just like on one of the proposed options. The Committee agreed on option B.

**Motion per Ken Nelson to approve the Sign proposed for 9996 Pioneer, Trixie's Sign design Option B, seconded by Meacham, and motion carried.**

11. Bonnie Ulrich – 10355 Water Street – Sign  
McCutcheon recommended that this item be tabled until a rendering can be given to the plan committee members for a meaningful discussion.

**Motion per Ken Nelson to table the application for the Sign at 10355 Water Street, seconded by Meacham, and motion carried.**

12. Discussion and consideration regarding ordinance language regarding pools and safety fences

Bristol stated in his notes for the committee that there is a request concerning Village of Ephraim fence ordinance in relation to pools and safety.

McCutcheon read the ordinance 17.15(3)B3 stating that '*a swimming pool shall be walled or fenced to prevent uncontrolled access by children from the street or adjacent properties*'. The applicant would like to have covered pool and therefore have a relief from putting up the fence or wall, added McCutcheon.

Meacham questioned why such ordinance is in place and why is the Village in the business of protecting people from falling into a pool. McCutcheon believes that the goal of any municipality is to provide safety for its residents.

Ken Nelson sees the fence as passive protection and the cover as active protection. When the fence is build there is nothing the owner has to do to make sure the fence is in place but if the cover is forgotten to be put on, even for short period of time, something can happen, added Ken Nelson. Ken Nelson went on saying that he does not see the cover as the substitute for the fence.

Fisher mentioned that there are ordinances in place as far as safety precautions.

The committee agreed to not change the ordinance 17.15(3).

13. New Business for next meeting

Fisher suggested stating the submission date of plans in the motion in the future.

14. Adjournment

**Motion per Meacham to adjourn the Planning Committee Meeting at 7:30P.M., seconded by Ken Nelson, and motion carried.**

Recorded by,  
Andrea Collak-Clerk/Treasurer