

VILLAGE OF EPHRAIM

FOUNDED 1853



Physical Facilities/Utilities Committee Minutes

Monday, May 8th, 2017 – 9:00 A.M.

10005 Norway St. Village of Ephraim Administration Office

Present: Jim Stollenwerk- Chair, Theresa Weborg, Diane Kirkland, Paul Flottman

Absent: Steve Sauter

Staff: Brad Rasmusson- Maintenance Manager, Brent Bristol- Administrator, Susan Shallow- Deputy Clerk

Guests: Jim Peterman, John Held, Bruce Nelson

1. Call to Order: Meeting called to order by Chair Stollenwerk at 9:00 A.M., a quorum is present for this meeting.
2. Changes in Agenda: None
3. Visitors' Comments: Held mentioned that he has acquired the details and pricing for the speed monitoring signs previously discussed by this Committee and the Board cost about \$3,000 per packet. Held needs permission to get more information on who the governing body is that authorizes and regulates such signs. This information will be forwarded to the Board as a future Agenda item.
4. Previous Minutes for Approval: 03/07/2017

Motion per Weborg to approve the March 7, 2017 meeting minutes as presented, seconded by Kirkland, Flottman abstains, motion carried.

5. **Discussion and recommendation regarding streetscape path and street lighting:** Rasmusson has spoken with both the Focus on Energy and the Dark Sky Association regarding lighting, they have recommended we consult with a landscape Architect and a lighting Engineer. Rasmusson feels more discussion is needed prior to hiring consultants. Peterman suggests we speak with the manager at the State Park regarding lighting. Rasmusson and Stollenwerk will meet with her and we can begin there. Stollenwerk mentioned that while on vacation in Carolina he noticed the unique street lighting there, the lights are down lights and are not glaring. We should determine where we want the lights and not have someone tell us where to put them. This will be addressed again on next month's Agenda. Flottman suggests we have to determine what we want to light up first. Bristol has spoken with a DOT representative who stated that we have to come up with a plan and then present it to the DOT to see if it meets their required design standard and they will make the new lighting come up to code. Stollenwerk suggests that we may appoint a sub-committee to look into this. Kirkland suggests Bristol look into the old files to see if we brought them up to code at that time, right now we use 10 foot poles. Bristol explained some of our options suggests we tell them what we want and see if we can get it approved.

6. **Discussion and recommendation regarding Village Hall painting:** Stollenwerk introduced this item, during examination the team had found lead in the paint flaking at the Hall. Stollenwerk thinks the Hall needs professional work. Rasmusson stated that while they could paint over it without scraping, the paint would not adhere well and would need to be done again in a couple of years, suggests Eric Olson who has done similar work at the Visitor's Center be considered, we have not gotten a quote from him as of yet. Stollenwerk feels this cannot wait and we should proceed. Flottman suggests we take this in sections so that the Hall can be used during the high season. Peterman provided some suggestions

on possible contractors that could be utilized. Held suggested that fall may be the best time to do this painting.

CertaPro Painters has provided a synopsis of how the work would be done and a quote to complete this work at a cost of \$33,085.31 not including and stone work which would add another \$10,049.80.

Motion per Kirkland to recommend to the Board to approve the re-painting and restoration of the Village Hall and that they authorize it to be done in increments and that it will be paid out of the room tax fund, seconded by Flottman, motion carried.

7. Discussion and recommendation regarding beach building roof: Roof needs to be replaced. Three quotes received from Krauel Construction to replace the roof for \$1,754.79, quote from Chewy & Teo at a cost of \$1845.00 and a quote from Carlos Roofing DC, LLC for \$2,175.00.

Motion per Weborg to recommend to the Board that we accept the bid from Chewy & Teo Roofing to replace the roof at the Beach at a cost not to exceed \$1,845.00, seconded by Flottman, motion carried.

8. Discussion and recommendation regarding Larson Lane rebuild: Rasmusson introduced this item, Townline Tree Services provided a quote for tree work needed to get ready for the rebuild, cost \$7,200. Bristol has spoken with road consultants and our Attorney and they determined that if a property owner puts in a driveway and needs a culvert the maintenance of the culvert should be handled by the property owner, however, in the past the Village has often contributed to the maintenance. Rasmusson mentioned that the Board has already approved three culverts on Larson Lane and this quote is for a 4th culvert under the driveway at the LaLonde property

Motion per Kirkland to recommend to the Board that we contract with Timberline Tree Services to do tree pruning in preparation of the rebuild of the road on Larson Lane; and that the Highway Department be hired to replace the three culverts on Larson Lane as previously approved and a 4th culvert on the LaLonde property at a cost not to exceed \$2,000 (for the driveway culvert only) with the understanding that Mike LaLonde (property owner) would pay for half of this cost, and clarify that if Mr. LaLonde wants to improve his driveway width it would be totally at his expense and that in the future if any maintenance will be required the cost will be the responsibility of by the property owner, seconded by Flottman, motion carried.

9. Discussion and recommendation regarding Wetlands bridges: Rasmusson suggests that the Committee consider portable dock sections to make the bridges. Rasmusson provided some pricing and added that we could buy used dock sections to save additional money. Peil Construction LLC provided a quote for \$50,140.00 to construct and install a Boardwalk in the Wetlands. A quote from Schmidt Boat Lifts & Docks provided 3 quotes 1 for each of the bridges needed the first was at a cost of \$3,410.60 and included construction and delivery of the Aluminum Dock ramps. The second was \$3,410.50 and a third at \$23,240.20. Stollenwerk would like to speak with Burton prior to making this decision. Item will be on next Agenda. Flottman inquired if it is ADA compliant, would like to see a combination of wood and these decks.

Rasmusson has spoken with Open Wood Signs concerning the Village signs and they have recommended that we restore the signs we have rather than purchase new signs. The Board has approved this expense

10. Discussion regarding village property maintenance plan and feedback: Rasmusson reported that the street signs have been completed and are painted. Maintenance report will be added to the

Web Site

11. Next Meeting: Tuesday June 6, 2017 at 9:00 A.M.

12. Adjournment

Motion per Weborg to adjourn this meeting of the Ephraim Physical Facilities Committee, seconded by Kirkland, motion carried.

Recorded by: Susan Shallow- Deputy Clerk

DRAFT