

Ephraim Library Committee September 25, 2017

PRESENT: Cindy Nelson, Chair; Grace Held, Diane Kirkland, Anne Van de Ven, Windsor McCutcheon; Mary Sawyer, Librarian

GUEST: Tina Kakuske, Director of Door County Library

Meeting called to order at 3:30 p.m. Previous minutes – Motion **to approve** by Grace Held, seconded by McCutcheon, all ayes.

Visitors' Comments – Tina Kakuske is here to listen to our meeting.

Treasurer's Report

No bills this month, so beginning and ending balance in checking is \$2,680.52. Luxemburg account got \$2.14 interest, total of \$18,463.42. Still 15 cents in State Pool. Motion by Kirkland **to accept the Treasurer's Report**, seconded by Held, all ayes.

Librarian's Report

Mary said she has an accounting of Jane's memorial money from Sturgeon Bay. It has a balance of \$12,132.46. This is an accounting we will get from Sturgeon Bay each month.

The summer book club is ended; the winter club will read *Underground Railroad* for the October 3 meeting, 10:30 a.m. Mary said the Preschool visited today and again tomorrow; Maggie Peterman and Nellie were here reading.

Mary will reorganize shelving this winter by the office to make it more user-friendly. We have received the new laptop. She will be doing a "History of the Library wall" where the computers are now—pic of Dr. David Stevens will be reframed with a few others, such as Verra Sauer.

Engraving for the chairs – McCutcheon checked with Jim Wolter in Sturgeon Bay. Plaques will be 3-1/2" square, rounded edges, stainless steel. It's 23 cents per square inch plus 35 cents per letter. Decided on "Jane Olson, 2016, Devoted Friend of the Ephraim Library." We will get 4 plaques in case we get two more Adirondack chairs (or need replacement plaques).

Parking – If they devise more green space in front of the Hall, will we lose parking? We will keep the parking in front of the Library. Tina was brought up to date on the streetscape planning. We really don't have enough parking when Wilson's is open. Do we want to change the time limits on ones we have? We will decide that later. Noted that while the Hall is being painted, Mary's spot is usurped. Mary noted that the cracked windows were replaced and part of the tree hanging over the Library was removed.

Purchase of Tables – We will be ordering 5 lightweight tables from the Village supplier, the same tables they have in the Hall. We use 8 but there will always be 3 excess tables from the Hall for us to use. They are less than \$100 each. All the old Library-owned (heavy) tables will go to the municipal sales site and we will be credited for whatever they get. Our new tables will be held inside the Hall so they aren't abused in the basement. Motion **to order 5 lightweight tables through the Village supplier** by Diane Kirkland; seconded Van de Ven, all ayes.

Christmas in the Village – Mary has one book “If you Love a Christmas Tale.” Usually 3 books are read; Windsor suggested one for older kids, as we have some who are still coming years later and are older now. The parents usually stay. It's pretty crowded in the Library. We will do the book tree again and the date for helping to set it up was set for Monday, November 20. Windsor will work with Mary on activities, as well as the Children's Librarian in Sturgeon Bay, who has some good ideas.

Windsor will do cookies again. She always brings a tiny tree for the table and each child says why this will be a special Christmas. They hang an ornament and then take a cookie.

Noted that Rocky Marciano has left the Business Council; not sure if they have any plans cemented for the Hall events, although Pastor Dawn Volpe has offered to work with them with some ideas she has. Katie Dahl singing carols? Don't want to move our event to the Hall—need to keep it intimate, connected to the Library.

20-Year Plan – This is from the Comprehensive Plan and we are to update it. The Library's section was rather simple—objectives for the Library, policies that will get us to the objectives, and the actions from policies set. Objective was to do more programs, keep the viability of the Library, etc. Still the same objectives, although we have followed through with a lot of the actions. Thought we should name the things we have done since the 2009 plan that were mentioned, as well as others we are doing:

- We did set up a Door County book collection in our Library
- “Notable Women” series in the Hall with book give-away
- Tuesday ‘weekly reader’ sessions, which will start up again in November at 10:30 a.m., every other Tuesday
- Nellie and reading in the Library with Maggie Peterman
- Christmas in the Village involvement
- History of the Library wall

Next meeting we will do a working session on the 20-year plan to see if we have any new objectives or things to add to the above list. Ask Sue Shallow to get 6 copies of

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those portions of the Comprehensive Plan for the Library so we have something to work from.

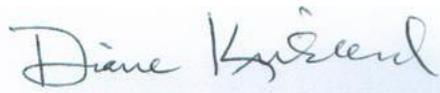
Next meeting - For budget for maintenance – should we bring up new toilet and sink for the tiny bathroom? Could use a vanity to hide the toilet paper, etc. We will pursue after budgeting.

Cindy Nelson asked Tina about donating our books to Friends of the Library; she'd been told that funds they make come back to each Library but she didn't recall ever seeing those funds. Tina said yes, they do, and she will check on how much that is. They also donate the Big Read books for each library. Noted that we'd still want to do our book sale at Fyr Bal – people would really miss it if we didn't.

Tina noted that she came from southern Wisconsin and there the libraries are set up differently; here they are consolidated, which for our area seems to be a better system.

Next meeting date is **October 30, 3:30 p.m.** Adjourned at 4:30 p.m. by the Chair.

Respectfully submitted,

A handwritten signature in blue ink that reads "Diane Kirkland". The signature is written in a cursive style and is positioned above the typed name.

Diane Kirkland, Secretary