

# VILLAGE OF EPHRAIM

FOUNDED 1853



## Physical Facilities/Utilities Committee Minutes

Tuesday, January 9th, 2018 – 8:00 A.M.

10005 Norway St. Village of Ephraim Administration Office

Present: James Stollenwerk, Cindy Nelson, Paul Flottman

Absent: Theresa Weborg, Diane Kirkland

Staff: Brad Rasmusson- Maintenance Manager, Susan Shallow- Deputy Clerk

Guests: Jim & Margaret Peterman, Mike McCutcheon, Paul Wilson, John Held, Bruce Nelson, Justin MacDonald

1. Call to Order: Meeting called to order by Chair Stollenwerk.
2. Changes in Agenda: None
3. Visitors' Comments: None
4. Previous Minutes for Approval: 12/5/2017

**Motion per C. Nelson to approve the December 5, 2017 meeting minutes as presented, seconded by Flottman, all ayes, motion carried.**

5. **Discussion with Marinas and Moorings on future Anderson Dock improvements:** This is intended to begin discussions regarding large scale improvements such as at the Marinas such as a re-do of the concrete at Anderson Marina. Committee representatives, John Held, Paul Wilson, and Bruce Nelson are here to represent the Marina & Moorings Committee. Stollenwerk suggests a sub Committee be established to work together to discuss repairs on the Marina. This is a result of the 20 year plan that was developed in 2017, and it will be mutually beneficial to both departments to work together. Bristol described some of the work that needs to be done at the Marinas. Hockers will do some boring down on Anderson Dock in the spring in order to determine what we have to work with down there added Bristol.

The Mooring Committee put the repairs in 2028 and have developed a preliminary budget figure of \$200, 000 to work with. Held stated they are looking for a mind consensus between the Committees. New sheeting will be a ring around the current sheeting added Held. Flottman believes they have mutual interest in this type of project. C. Nelson inquired if we can wait 10 years to do this project. Departments will have to begin to budget for this, Bristol stated that we have 20, 000 currently in the budget for repairs, we will have to look at the budget to put more money in for this noted C. Nelson. The rusted out area has been contracted out for repairs on the south section in 2018 stated Held.

The next step is to determine what we want to do there, whether it be repair of the current design or a new design ,such as re-design the parking lot with a little bit of pitch away from that building as well added Bristol. C. Nelson who put this on hold until August after Hockers has done their borings and seen what needs to be done.

6. **Update on Anderson Dock protection wall:** Rasmusson has been in discussion with a representative from PCI and the possibility of double sided decorative blocks, they will provide a sample and pricing in early spring. Held suggests that the Committee consider how

people tying up there can access the dock over the Jersey Barriers. Flottman suggests that it is not unreasonable to discourage people from tying up there.

7. **Discussion and recommendation regarding Beach property:** This has been sent back to committee by the Board who require a more in depth plan for improvements. Rasmusson has provided a copy of the Baudhuin proposal dated 10/2/17 for committee discussion. They propose to develop a design and specifications at a cost of \$850.00 with the funds coming out of the Parks and Grounds budget category. Stollenwerk and C. Nelson provided a brief synopsis of what the Committee recommended to the Board and what the Board is looking for. Lakeshores did submit a bid of \$2,700 to provide 3 different ideas for the Beach Property. We will present all suggestions to the Board. McCutcheon stated that the reason why the Committee wanted a change at the Beach was not clearly presented to the Board, are they looking to stop the sand drift, an aesthetic improvement at the Beach, or to provide privacy for users of the Beach, why do they want a wall there? A list of priorities should be presented to the Board. Held stated that the residents across from the Beach area want to see some greenery there as well not just a cement wall. C. Nelson thinks we should hold this for a couple of months say until April as the Board is addressing many other issues at this time. This is not in the RFP for the re-surfacing project stated McCutcheon.
8. **Discussion and recommendation regarding amount of snow plowing to be done by maintenance staff:** Rasmusson provided a list of the areas they currently plow- Admin/Fire Station, WW/Maintenance, Village Hall/Library, Smith lot, FH Marina and the Beach. They do not plow the Wetlands or Anderson Marina parking lots to discourage people from going out on the slippery dock. Held feels the combination of Peil and the Maintenance Department seems to be working well now. C. Nelson thinks it seems to be working well as is and the Committee needs to give more consideration to the department picking up more during the contract renewal time in 2019. Rasmusson will speak with Peil about the 2 inch threshold for plowing.
9. **Maintenance Manager's Report:** Rasmusson is here to present his report. General truck and office maintenance, Post inspection by the DNR the Maintenance dept. team installed a gate at the rear of the dump on German Road, and now it is locked at all times. Installed closed signs on dump gates, removed 20 yards of garbage and 20 yards of scrap metal from site. Rasmusson and MacDonald drove to Milwaukee to pick up the new dump truck. For sale items were posted to the Wisconsin Surplus site. Snow removal from the Hall to the Marina parking lot. Maintenance of chain saws and spreader. Participated in the Wastewater SOP for North Shore Rd freeze Mitigation.
10. Next Meeting: Thursday February 8, 2018, Flottman will not be able to attend.
11. Adjournment

<b>Motion per C. Nelson to adjourn this meeting of the Ephraim Physical Facilities Committee, seconded by Flottman, all ayes, motion carried.</b>
---

Recorded by, Susan Shallow- Deputy Clerk