

# VILLAGE OF EPHRAIM

FOUNDED 1853



**VILLAGE OF EPHRAIM BOARD MEETING MINUTES  
TUESDAY, JANUARY 9, 2018 –7:00 P.M.  
VILLAGE OF EPHRAIM OFFICES, 10005 NORWAY**

**Present:** Mike McCutcheon- President, Jim Stollenwerk, Cindy Nelson, Tim Nelson, Paul Roppuld  
**Staff:** Brent Bristol- Administrator

1. **Call to Order:** Meeting called to order by President McCutcheon
2. **Quorum:** A quorum is present for this meeting
3. **Changes in Agenda:** None
4. **Review and Approve 12/12/2017 Board Minutes:**

**Motion per T. Nelson to approve the December 12, 2017 meeting minutes as presented, seconded by C. Nelson, all ayes and motion carried.**

5. **Visitors' Comments:** Elfie Johnson read a letter regarding the Streetscape project feels the Board is not doing their job efficiently. Inquired about past plans for the re-surfacing project. Johnson does not want a walkway, nor does she approve of the proposed wall at the beach feels these are pet projects by specific Board members. A copy will be attached to the office copy of the minutes.

Dick Van De Ven made additional comments regarding his previous letter and the possible cost of purchasing private property to build the proposed walkway, and the associated costs of a bond issue. Bristol responded that the DOT is doing a right of way correction to the road and they will pay for that. The Village of Ephraim has no issues with right of way added T. Nelson.

6. **President's Comments:** McCutcheon welcomed all to this meeting. No additional comments at this item

7. **Consent Agenda Items**

- a. Administrator Report
- b. Clerk Report
- c. Maintenance Report
- d. Year to Date Financials
- e. Community Protection - Fire Chief's Report
- f. Wastewater Manager's Report
- g. Bills to be Paid

**Motion per T. Nelson to approve the consent Agenda items as presented, seconded by C. Nelson, all ayes, and motion carried.**

8. **Administration**

- a. **Discussion and consideration regarding approval of Wisconsin Surplus Sale items:** Bristol introduced this item and provided a hand out for the Board of final sale totals.

**Motion per C. Nelson to accept the final bids for items on the WI Surplus site as presented, seconded by Roppuld, all ayes and motion carried.**

- b. **Update regarding RFP for Streetscape Plan Engineering:** Bristol reported that bid packet submission deadline was this past Friday 1/5. Ken Nelson further addressed this item. They have received 3 proposals and the Ad Hoc Committee will meet tomorrow to discuss each response and nail down a firm then work on an acceptable scope and schedule. The committee will then ask them to create an agreement which will then be addressed by the Board for their comment or approval. Paul Roppuld will go over the contract and look at the language. Roppuld made a recommendation to the AD Hoc Committee to carefully document all questions and responses from each of the Engineering Companies.

**9. Wastewater**

- a. **Discussion and consideration regarding rebuild of receiving station bar screen quote by Sable Mechanical:** Salfi introduced and explained this item which has been reviewed by the Wastewater Committee who recommend we accept the bid from Sable Mechanical.

**Motion per C. Nelson to accept the quote from Sable Mechanical to repair the bar screen at a cost not to exceed \$6,800.00, seconded by Roppuld, all ayes and motion carried.**

10. Committee Minutes for Review: No additional questions at this time.
11. Correspondence: None
12. Visitors' Comments: Bristol attended a screening of a Discover Wisconsin program, Ephraim was highlighted.
13. New Business for Next Meeting
14. Adjournment

**Motion per T. Nelson to adjourn this meeting of the Ephraim Board of Trustees, seconded by C. Nelson, all ayes and motion carried.**

Recorded by,  
Susan Shallow- Deputy Clerk