

# VILLAGE OF EPHRAIM

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## Historic Preservation Committee Meeting Minutes

Tuesday, January 23, 2018 – 6:30 P.M.

Village of Ephraim Administration Office, 10005 Norway

**Present:** Paul Burton, Jim Stollenwerk, Lisa Carlson

**Staff:** Brent Bristol-Administrator, Andrea Collak-Clerk/Treasurer

**Guests:** Jon Mueller, Teresa Mueller, Jeff Lutsey, Matt Meacham, Grace Held, John Held, Walt Fisher

1. Call to Order

Meeting called to order by Andrea Collak-Clerk/Treasurer at 6:30 P.M. Collak requested that a temporary chair be appointed for this meeting.

**Motion per Carlson to appoint Paul Burton as temporary chair for this meeting, seconded by Stollenwerk, and motion carried.**

2. Quorum

A quorum is present for this meeting.

3. Changes in Agenda

None

4. Visitors' Comments

None

5. Approve 12/5/2017 Historic Preservation Committee Minutes

**Motion per Burton to approve 12/5/2017 Historic Preservation Committee Minutes as written, seconded by Carlson, and motion carried.**

6. Jeff Lutsey – 9922 Water – Sign

Bristol introduced this item. Building was previously home to Carats and Karats business. A new owner of the building Jeff Lutsey has new tenants, Jon and Teresa Mueller, who would like to establish a new business in the building. They would like to have 1.5' wide x 3' tall signage. The wood logo will be painted in black on the white background. Bristol added that because there is more than one business on the lot they are permitted one general complex sign and each business is allowed their own signage within 12 feet of the business itself. Jon and Teresa Mueller would like to have two business signs; one at the back & one on the front of the building. One at the back is technically not considered a sign as it cannot be viewed from any public way, concluded Bristol.

**Motion per Carlson to pass this item onto Planning Committee with approval of Sign application for Jeff Lutsey at 9922 Water, seconded by Burton, and motion carried.**

7. New Business for next meeting

Bristol would like HPC input regarding street and sign lighting in the Village for discussion happening in near future.

8. Adjournment

**Motion per Stollenwerk to adjourn the Historic Preservation Committee Meeting at 6:38P.M., seconded by Carlson, and motion carried.**

Recorded by,  
Andrea Collak-Clerk/Treasurer