

# VILLAGE OF EPHRAIM

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## **Planning Committee Meeting Minutes**

Tuesday, April 24, 2018 – 7:00 P.M.

Village of Ephraim Administration Office, 10005 Norway

**Present:** Jim Stollenwerk, Susie Samson, Matt Meacham, Grace Held

**Absent:** Michael McCutcheon, Ken Nelson, Walt Fisher

**Staff:** Brent Bristol-Administrator

**Guests:** Michael Weber, Courtney Jansen, Fred Bridenhagen

1. Call to Order  
Meeting called to order by Jim Stollenwerk at 7:00 PM.
2. Quorum  
Quorum is present for this meeting.
3. Changes in Agenda  
None
4. Visitors' Comments  
None
5. Approve 1/23/2018 Plan Committee Minutes

**Motion per Held to approve 1/23/2018 Plan Committee Minutes as amended, seconded by Meacham, and motion carried.**

6. Clink (Lowry) – 103310 Water – Change of Use (Retail to Retail/Bar Room)  
Bristol introduced this item. The owner of the property is John Lowry and has new tenants, Michael Weber and Courtney Janson, who would like to establish new hands on art studio in the building. There are looking for change of use from current retail to retail in conjunction with barroom space. The Village Board approved the Class “B” license for this establishment at the April 10<sup>th</sup>, 2018 meeting, added Bristol.  
Michael Weber introduced himself and explained their plan. They are do it yourself craft studio with materials and education provided. There is 1200 square feet of retail space with six craft tables and around 600 square feet of lounge space with a bar; all in one open space. Courtney Jansen clarified that the lounge area is intended to be used by art studio customers only. They will be open from 10AM to 6PM during the week and from 10AM to 8PM on weekends.

**Motion per Meacham to approve proposed Change of Use (Retail to Retail/Bar Room) application for Clink! at 103310 North Water Street as submitted, seconded by Held, and motion carried.**

7. Lucy Hodkiewicz – 9922 Water - Sign  
Bristol introduced this item. This business is located in Shorewood Village complex, former Pet Expressions building. The business owner Lucy Hodkiewicz would like to erect a new 2 x 2 feet sign for her screen printing business. The sign would be hanging above the front door. The material is going to be carved and painted wood; white letters on black background circle; The Lightbox.  
The committee members had no issues with the sign.

**Motion per Held to approve the Sign application for Lucy Hodkiewicz at 9922 Water Street as presented, seconded by Meacham, and motion carried.**

8. New Business for next meeting  
None

9. Adjournment

**Motion per Meacham to adjourn the Planning Committee Meeting at 7:12P.M.,  
seconded by Samson, and motion carried.**

Recorded by,  
Andrea Collak-Clerk/Treasurer

DRAFT