

VILLAGE OF EPHRAIM

FOUNDED 1853



Marinas and Moorings Committee Meeting Minutes

Wednesday, May 2, 2018 - 8:00 AM

Present: Tim Nelson-Chair, Bruce Nelson, Bob Plansky, Paul Wilson, John Held

Staff: Brent Bristol-Administrator, Andrea Collak-Clerk/Treasurer

1. **Call to order:** Meeting called to order by Tim Nelson – Chair at 8:00 AM.
2. **Changes in agenda:** None
3. **Visitors' comments:** None
4. **Minutes from 1/3/2018**

Motion per Held to approve the minutes from 1/3/2018 as written, seconded by Bruce Nelson, and motion carried.

5. **Harbormaster's Report**

a. **Anderson Dock repairs**

Bristol reported that repairs at Anderson Dock are complete.

b. **Firehouse Pier repairs**

Thanks to maintenance crew the launch ramp re-decking project is complete, reported Bristol. We essentially have a brand new dock that will get us through many more years of service.

c. **Helgeson Memorial**

The Project has been waiting for a break in the weather at which time Eric Olson can take a look, get together with Guy Helgeson, and determine to move forward, added Bristol.

d. **Winter damage**

To date we have been fortunate and not sustained winter damage, but the ice is not out yet...

Bristol mentioned that there will be three assistant harbormasters this season. Bristol will introduce a new employees to the committee once they officially join the payroll.

6. **Review of 20 Year Plan for 2017 accomplishments and 2018 goals**

Marinas and Moorings Department sits in very solid financial position. With current fund balance of \$208,000 the department is in a position, when forecasting out 20 years, of not having the overhaul our capital planning because of unattainable financial liabilities and goals. Annually approximately \$45,000 is contributed to the equipment outlay account within the budget, which for the most part as seen on the schedule is covering the annual forecast. Some of the liabilities require proper capitalization while others can be undertaken on an as needed basis, with proper planning, within the annual budget, reported Bristol. The committee agreed on more detailed categorization within the equipment outlay account and separating water related expenses and income from general budget.

7. **Early and late season pricing policy for in-water slips**

Held noted that it would be difficult to enforce and regulate this issue. Tim Nelson suggested temporary pre and post season signage that would address early and late in-water slips for the sake of a protection, fairness and track keeping. Tim Nelson also suggested contacting Mike Neal and to inquire about accessing the information on boats in timely manner in order to fulfill our public obligation. Bristol will put it in writing.

8. **Discussion of Firehouse Dock layout to include positions for both transient and mooring shuttle locations to maximize space and revenue**

The committee decided to have a look at this issue during on-site walk Tuesday, May 8th, 2018 at 8:00 AM.

9. **Visitors' comments:** None

10. **New business for next meeting:** Discussion and consideration regarding temporary signage wording at the Marina.

11. **Next meeting Date:** On-site walk of the facilities Tuesday, May 8th, 2018 at 8:00 AM. Next meeting Wednesday, June 6th, 2018 at 8:00 AM.

12. **Adjournment**

Motion per Wilson put to adjourn the meeting of the Marinas & Moorings Committee at 9:07 A.M., seconded by Bruce Nelson, and motion carried.

Recorded by,
Andrea Collak – Clerk/Treasurer

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