

VILLAGE OF EPHRAIM

FOUNDED 1853



Wastewater Committee Minutes Monday June 4th, 2018 9:00 A.M.

Present: Karen McMurtry- Chair, Jim Peterman, Mike McCutcheon, Joan Fitzpatrick, Bruce Nelson
Staff: Russ Salfi- Plant Manager, Susan Shallow- Deputy Clerk
Guests: Nan Zimdars

1. Call to order: Meeting called to order by Chair McMurtry, a quorum is present for this meeting.
2. Changes in Agenda: none
3. Previous minutes – Minutes from April 30, 2018

Motion per Peterman to approve the April 30, 2018 minutes as presented, seconded by McMurtry, all ayes and motion carried.

4. Visitors comments: None
5. **Supervisor's Report:** Salfi is here to present his report; Cummins tech for the annual maintenance on the Lift #1 and Lift #2 generators. Hach tech was onsite to calibrate WAB DO meter and probe. Great Lakes TV & Seal cameras the collection system along Hidden Spring, Sabel Mechanical inspected the manholes along Hidden Spring, Larson Lane and Brookside before the highway 42 re-surfacing project, and upgraded the two telemetry stations on North Shore Road. 2018 Grease Trap forms and letters have been mailed out. April eDMR is certified. Salfi became the Ephraim Public Works Supervisor and explained some of the duties and the goals for the combined departments. Salfi spoke with James Reeve of 1036 North Shore Road regarding this past winter's inspection of his grinder station and the need to close his curb stop on the property. 173 In House Bacteria water tests were performed. 5 Holding Tank Pumpouts and 3 Septic Pumpouts/ Inspections.

Motion per McMurtry to approve the Plant Manager's report as presented, seconded by McCutcheon, all ayes and motion carried.

6. **Discussion or recommendation regarding updated job quote from Fortress Fence:** Due to price increases for materials Fortress Fence has submitted a new quote for \$6,244.00 to furnish and install a pipe frame barrier gates at the driveway to the dump pit. This is an increase to the previous quote.

Motion per McCutcheon to approve the quote from Fortress Fence at a cost not to exceed \$6,244.00, to be funded from the line item, collection system projects, seconded by Nelson, all ayes and motion carried.

Peterman inquired when this job would be completed. Salfi replied that it would be completed early this summer. Peterman feels that projects that are approved should be completed on a timely basis.

7. **Discussion or recommendation regarding new service vehicle purchase:** Salfi received a quote from Jim Olson Ford for \$44,330.00 for a 2018 Ford F-550. A Skid will be ordered at a later date noted Salfi. McCutcheon suggests this is an opportunity to look at the needs of both departments, perhaps this truck can be used by both departments. Salfi explained why he suggests we take out a loan for this vehicle rather than take it

out of the replacement fund. Bristol does not feel a loan is the most economical way to pay for this vehicle. Salfi thinks we can get \$5,000 - \$7,000 for the old truck. McCutcheon inquired if Salfi intends to share the plow owned by the Maintenance department. Salfi will be discussing this with the Physical Facilities Committee.

Motion per McCutcheon to approve and recommend to the Board the quote from Olson Ford from 5/30/2018 at a cost not to exceed \$44,330.00, plus DMV fees for a 2018 Ford F-550, with funding options to be provided to the Board meeting, seconded by Nelson, all ayes and motion carried.

8. **Discussion or recommendation regarding violation of the VOE MUO 13.04 (2) Waste Interceptors (grease traps):** Salfi introduced this item, a letter was provided that will go to grease trap owners. We currently have one business that is in violation of our ordinance and has been spoken to several times about the violation and possible penalties. Action will be taken on the 29th of June noted Salfi.
9. **Discussion or recommendation regarding a formal agreement with a North Shore Rd. Property owner concerning the use of utilities for the operation of the current Freeze Mitigation SOP:** The committee spoke about this at a previous meeting. Salfi would like a legal document formal agreement. Would like to contact the Village Attorney regarding this issue. By consensus the committee agrees and Salfi can proceed.
10. **Discussion or recommendation regarding review or amendment of the VOE MUO, specifically section 13.07 (6) (a) 3. b.: Calculation of charge.** Salfi suggests the current language states that the committee can assign REU's based on the best information available. Salfi feels it needs no changes. McMurtry suggests that changes in REU status which could result in an increased cost to the resident will be approved by the Board. Peterman thinks that if Salfi thinks this language covers changes it is ok.
11. Visitors' comments: Peterman would like to talk about curb stops on North Shore Road. Thinks we should send a letter stating that the property owner is responsible for making the curb stops and grinder station visible at all times. Salfi will develop such a letter by August 1st, 2018. Discussion on content of the letter.
12. New business for next meeting: REU Changes, Curb Stop/ Grinder Station letter to residents. Next Date July 2, 2018
13. Adjournment

Motion per McMurtry to adjourn this meeting of the Physical Facilities Committee, seconded by McCutcheon, all ayes and motion carried.

Recorded by,
Susan Shallow- Deputy Clerk