

VILLAGE OF EPHRAIM

FOUNDED 1853



Physical Facilities / Utilities Minutes Tuesday June 5th, 2018 8:00 A.M.

Present: Jim Stollenwerk, Cindy Nelson, Jim Peterman, Paul Flottman
Staff: Russ Salfi - Public Works Supervisor, Susan Shallow- Deputy Clerk
Guests: Diane Taillon

1. Call to order: Meeting called to order by Stollenwerk-Chair
2. Changes in Agenda: none
3. Previous minutes – Minutes from May 1st, 2018

Motion per C. Nelson to approve the May 1, 2018 meeting minutes as amended, seconded by Flottman, all ayes and motion carried.

Correction Flottman was not in attendance.

4. Visitors comments: None
5. **Supervisor's Report:** Russ Salfi the new Public Works Supervisor is here to present his report. Speed limit signs were changed from 35-25 mph. WI DNR quarterly bacteria and annual nitrate tests were completed for Village buildings. Flowers were purchased and placed at the Beach, Harborside Park, Hall and Administrative building. On-Call phone established from Department 920-421-2922, Salfi introduced himself and explained some of his goals with the department. Air conditioner replaced at the Library. Weber Auto in Sturgeon Bay will be doing fleet service maintenance.

Motion per C. Nelson to approve the Public Works Supervisor's report as presented, seconded by Peterman, all ayes and motion carried.

Peterman thinks that the CPC proposed speed limits are too slow, suggests 30 mph.

6. **Discussion or recommendation regarding Committee Member input for meeting Agenda items:** Stollenwerk explained to Salfi how the Agenda has been developed in the past and inquired how Salfi would like to do that from this point on. Stollenwerk and Salfi will work together to make meeting Agendas.
7. **Discussion or recommendation regarding C. Nelson report on Green Tier:** C. Nelson introduced this item and provided information regarding Green Tier. Green Tier is a network focused on advancing sustainable practices in communities. This item will not be addressed until the Streetscape project has been completed.
8. **Discussion or recommendation regarding LA Force quote for Library book return door replacement:** Salfi introduced this item, a quote has been received from LAFORCE for a new book drop at the Library cost \$1,342.00 plus a \$600 installation fee, a \$200 door painting fee.

Motion per Peterman to accept and recommend to the Board the June 1st quote from LAFORCE for at new book drop at the Library at a cost not to exceed \$2,217, seconded by C. Nelson, all ayes and motion carried.

9. **Discussion or recommendation regarding swings to be located along the VOE Eagle Harbor Waterfront:** Stollenwerk introduced this item to the Committee. Stollenwerk recommends the wooden swings, which are weatherproof and can be left out year round. Stollenwerk would like to get pricing on the cost for this type of swing. Nelson prefers the smaller a frame type. Flottman suggests the Speilman type as well but suggests we look into gliders as an alternative. Peterman suggests Salfi speak with Rasmusson concerning the pricing he received. Salfi thinks a glider would reduce the chance of accidents. Memorial benches to be on the next Agenda.
10. **Discussion or recommendation regarding covering the Village Hall north back stairwell to be used to house a backup generator to run the basement sump pumps:** Salfi introduced this item, this enclosure would be located below the stairs to house a backup generator for the Hall sump pumps. Committee feels that this would be a good use for the area. Salfi to get quotes for this item to include enclosure and a small generator.
11. **Discussion or recommendation regarding lighting of the Cherry Street steps:** Peterman stated that at the last meeting Rasmusson and Peterman were to look into solar lighting. Peterman will consult with Rasmusson to find out what the costs were for electrical and solar lights and bring this back to the Committee next month. We are waiting for Frontier to come up and provide a quote.
12. Visitors' comments: None
13. New business for next meeting: Memorial benches, Swing pricing, Cherry Steps lighting costs, Maintenance Supervisors spending threshold. Jersey barriers at Anderson Dock.
14. Adjournment

Motion per Nelson adjourn this meeting of the Ephraim Physical Facilities Committee, seconded by Flottman+, all ayes and motion carried.

Recorded by,
Susan Shallow- Deputy Clerk