

# VILLAGE OF EPHRAIM

FOUNDED 1853



## Marinas and Moorings Committee Meeting Minutes

Wednesday, June 6, 2018 - 8:00 AM

**Present:** Tim Nelson-Chair, Bruce Nelson, Bob Plansky, Paul Wilson, John Held, Bruce Nelson

**Staff:** Brent Bristol-Administrator, Andrea Collak-Clerk/Treasurer

1. **Call to order:** Meeting called to order by Tim Nelson – Chair at 8:02 AM.
2. **Changes in agenda:** Move item 7 down to 12.
3. **Visitors' comments:** None
4. **Minutes from 5/2/2018**

**Motion per Held to approve the minutes from 5/2/2018 as written, seconded by Plansky, and motion carried.**

### 5. Harbormaster's Report

Bristol reported that there are three harbormaster assistants this year; Collin Anderson, Jon Fry and Michael Pothast. Bristol presented the committee with their working schedule. There is 78 marina hours assigned between harbormaster assistants. Collin Anderson works 20 hours in the maintenance department. There are all expected to make the place presentable, added Bristol.

### 6. Consideration of action items resulting from on-site visit of both marinas

Bristol reported that maintenance department will take care of furthest west light pedestal leaky faucet, replacement of 12 boards on the finger piers at Firehouse Marina North Dock and remove 5 eye bolts from north side of North Dock as well as bring two concrete blocks to support dinghy storage frame. Maintenance department will also replace damaged board on the south floating pier, masonry work at Anderson stone memorial and replace bumper board at Anderson Dock, added Bristol.

Dock staff will take care of light pedestals that have missing bolts securing them to the dock at Firehouse Marina North Dock and trash, sand and rocks that need to be cleaned from green launch ramp and North Dinghy Dock. Held suggested checking the light pedestals every year and replace as needed. Bristol contacted Eaton Corporation, company that makes light pedestals, and found a new model with slightly different base attachment. The price for new light pedestal is \$529.61.

The committee members agreed to get one as a replacement.

Tim Nelson suggested contacting Terry McNulty from DC Surveying and Mapping LLC for survey posts to identify bulkhead.

The committee discussed Mobi-Mat Roll-Out Access Mats for Green Launch pad. Bristol will do more research and bring findings to the next meeting.

Bristol will provide Bruce Nelson and Held updated list on in-water mooring shuttles.

7. **Discussion and consideration of early and late season pricing policy for in-water slips**  
Item tabled for next meeting
8. **Discussion and consideration of commercial seasonal launch passes**  
Item tabled for future meeting

9. **Discussion and consideration of marina signage**

Held suggested having one permanent signage frame and one temporary frame with removable inserts. Bristol will look into different options for lockable case with glass cover for permanent and temporary signage.

10. **Discussion and consideration of Firehouse Dock layout to include, positions for both transient and mooring shuttle locations to maximize space and revenue**

Item tabled for next meeting.

11. **Discussion and consideration of trailer parking**

The committee members had a short discussion and decided to revisit this item if it becomes an issue.

Bruce Nelson joined the committee.

12. **Discussion and consideration of mooring customers and numbers of shuttles used**

Held mentioned a customer using two mooring shuttles and taking two lineal spaces which makes it difficult for the customer right behind going out. The committee agreed on only one craft verbiage in the mooring agreement next year. Tim Nelson suggested talking to the customer this year and let him know that one of his mooring shuttles will have to be removed once it gets crowded.

13. **New business for next meeting:** Mobi-Mat Roll-Out Mats review by Bristol.

14. **Next meeting Date:** Next meeting Wednesday, June 27th, 2018 at 8:00 AM.

15. **Adjournment**

<p><b>Motion per Wilson put to adjourn the meeting of the Marinas &amp; Moorings Committee at 9:20 A.M., seconded by Plansky, and motion carried.</b></p>
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Recorded by,  
Andrea Collak – Clerk/Treasurer