

# VILLAGE OF EPHRAIM

FOUNDED 1853



## **Wastewater Committee Minutes Monday July 2<sup>nd</sup>, 2018 9:00 AM**

Present: Karen McMurtry- Chair, Joan Fitzpatrick, Bruce Nelson, Jim Peterman

Absent: Mike McCutcheon

Staff: Russ Salfi- Public Works Supervisor, Susan Shallow- Deputy Clerk/Utility Clerk

Guests: Nan Zimdars, Tank Sholem

1. Call to order: Meeting called to order by McMurtry, a quorum is present for this meeting.
2. Changes in Agenda: None
3. Previous minutes – Minutes from June 4, 2018

**Motion per Fitzpatrick to approve the June 4, 2018 meeting minutes, seconded by Peterson, all ayes and motion carried.**

4. Visitors comments: None
5. **Plant Manager's Report:** Salfi here to present his report. 4 Loads of sludge were hauled by Septic Maintenance to Sturgeon Bay Utilities. The Curb Stop at 10309 North Shore Road has a broken stop rod which has been replaced with a stainless steel rod. Salfi provided parts of a curb stop for committee to look at and explained how it works. Salfi explained “freezing a valve”. Sable Mechanical did the repairs. Hockers excavated the area around the curb stop so repairs could be made and then filled in the excavation hole and replaced the top soil and grass seed. Salfi spoke about the capping and coverings of the curb stop.

A Village fleet account will be established, Salfi has spoken with our Accountant who will establish this line item. Chemtrade – Is a new vendor for Aluminum Sulfate.

On June 16 Fyr Bal 3.45 inches of rain, main lift pump #3 went down due to heavy rains, Rasmusson and Salfi responded to the wastewater issues and Vacuum Pump and Compressor was called in to repair ML pump #3, 237,000 gallons of water went through the Plant that day. The May 2018 eDMR is certified. Infiltration may have been part of the problem.

Fortress Fence installed the posts for the Receiving Station swing gates and completed installation of gates on June 29th. There are padlocks on both sets of gates.

PJ Kortens was onsite June 26<sup>th</sup> to install new Main Lift floats and correct wiring at Lift Station #1 to allow remote manual operation of pumps from SCADA display at Plant.

There were 234 Water tests, 6 Holding Tank Pumpouts and 2 Septic system pumpouts and inspections. No emergency call ins. We had 8.89 inches of rain in June.

**Motion per McMurtry to approve the Public Works Supervisor’s report as presented, seconded by Nelson, all ayes and motion carried.**

6. **Discussion and approval of the 2017 Compliance Maintenance Annual Report (CMAR).** Salfi presented the annual review of the CMAR. Salfi explained the electronic report. Brief discussion regarding replacement fund contribution.

**Motion per Peterson to approve the 2017 CMAR as presented, seconded by Nelson, all ayes and motion carried.**

7. **Discussion and recommendation regarding change in REU status for properties with a main dwelling and additional dwelling.** On- going discussion. Specifically regarding properties with a main dwelling and an additional dwelling unit that currently have a REU status of 1.0 REU to 1.5 REU. Change to REU status of 1.5 Salfi will provide a list of the affected properties in November. Peterson inquired about Trixie's, Salfi responded that in the future we will look at these one at a time.

**Motion per Nelson to approve a change in REU status from 1.0 to 1.5 REU for properties that have 1 main dwelling unit and a secondary unit under common ownership, seconded by Peterman, all ayes and motion carried.**

8. **Discussion and recommendation for addition of language to Village of Ephraim Chapter 13 Municipal Utilities Ordinance 13.05 (7) (e) Grinder or Ejector Pump Inspection and Maintenance Curb stops.** Salfi presented a language change 13.05 (7) (e)

*3. Curb stops must be readily accessible from ground level without the need for excavation and the curb stop cap and upper connecting tube must be protected and marked so as to avoid damage and expensive repair.*

Discussion of cost of curb stop problems who pays for repairs. To be addressed next month.

**Motion per Nelson to approve 13.05 (7) (e) item 3, to the current Ordinance language, as presented, seconded by McMurtry, all ayes and motion carried.**

9. **Discussion and recommendation for clarification or amendment of language in the Village of Ephraim Chapter 13 Municipal Utilities Ordinance 13.05 (8) Village Connection Stubs.** Salfi presented information concerning Village connection stubs. Change from Wastewater Committee to Operator in charge. Item tabled for further discussion next month.
10. Visitors' comments
11. New business for next meeting: Properties mentioned for REU status. Next Meeting Date August 6, 2018
12. Adjournment

**Motion per McMurtry to adjourn this meeting of the Wastewater Committee, seconded by Peterman, all ayes and motion carried.**

Recorded by,  
Susan Shallow- Deputy Clerk/Utility Clerk