

VILLAGE OF EPHRAIM

FOUNDED 1853



Physical Facilities / Utilities Minutes

Tuesday July 3rd, 2018 8:00 AM

Present: Jim Stollenwerk- Chair, Jim Peterman, Cindy Nelson, Paul Flottman, Diane Taillon

Staff: Russ Salfi- Public Works Supervisor, Susan Shallow- Deputy Clerk

Guests: John Held, Kathy Pentler

1. Call to order: Meeting called to order by Stollenwerk, A quorum is present for this meeting. Stollenwerk welcomed new Committee member Taillon.
2. Changes in Agenda: None
3. Previous minutes – Minutes from June 5, 2018

Motion per Nelson to approve the June 5, 2018 meeting minutes as presented, seconded by Peterman, all ayes and motion carried.

4. Visitors comments: None
5. **Supervisor's Report:** Salfi here to present his report. Team repaired the breakwater along shore front, and filled and leveled the gaps with crushed stone. Set up sand pad for bonfire on shore front for Fyr Bal. Cleared the Cherry Street steps, put up barrier fence at the top of upper Cherry Street. Picked up the No Parking signs from Sister Bay. Brad Rasmusson worked with me at 10309 North Shore Rd (NSR) repairing a curb stop. Fyr Bal preparation, set up stage, assisted Business Council with water ponding around vendor booths. Picked up two loads of top soil, one drop and spread at 10309 NSR landscaping for curb stop repair, one to be used for lawn repair. Lawn repair and Fyr Bal clean-up.

Motion per Nelson to approve the Supervisor's report as presented, seconded by Flottman, all ayes and motion carried.

6. **Discussion and recommendation regarding repair of road surface on Larson Lane:** Salfi introduced this item. The resurfacing of Larson Lane has been postponed until after the re-surfacing of highway 42, filling and patching at several locations needs to be done in the meantime. The 3 new culverts that were put in will be patched. With Committee approval Salfi would like to contact the Door County Hwy Dept. for work to be done. By consensus the Committee agrees. Funds will come from the Road Repair line item. Water control will take place during a future project. John Held inquired about signage to disallow truck traffic, feels we should re-surface Larson Lane sooner.
7. **Discussion and recommendation regarding installation of buried electrical conduit and scheduling of start work order on Cherry Street upper steps:** A recommendation and approval for the buried electrical conduit along the upper Cherry Street steps is needed so that Hockers can begin the reconstruction project on the upper steps. Salfi provided an Action Electric quote for conduit installation Cost \$5,600. Nelson inquired about solar lighting there. For the last 2 meetings it was assigned to look into solar and bring it back to the Committee, this has not been done. Salfi explained his thinking in regard to starting the renovation of the Cherry Street Steps. Nelson wants a better estimate, she cannot support a motion as presented. Discussion of intention to begin repairs of upper steps. By consensus the Committee agrees the conduit should be installed as part of the Cherry Street Steps project as previously approved by the Board.

8. **Discussion and recommendation regarding repair of Ford F-250 utility vehicle:** Salfi explained the repairs that are needed for the Ford F-250, Weber Auto has diagnosed two repairs needed, rocker arm and push rod adjustment \$500, replace transfer case \$2500. By consensus the committee agrees to these repairs.
9. **Discussion and recommendation regarding Memorial Bench replacement and alternative memorial donations:** Pricing for Dad's Workshop A frame swing and hanging swing will be provided at the meeting. My suggestion for memorial benches is that a retirement time be instituted to allow for bench replacement. Flottman suggests rather than individual items with plaques we have a Board at the Hall with lists of donors. Nelson torn about retiring benches. Committee agrees to begin retiring benches and keep hold list until Streetscape is done, retirement to begin in the fall. All donations on hold.
10. **Discussion and recommendation regarding Jersey Barriers at Anderson Dock:** Salfi presented a picture of the current barriers. Flottman noted that the current ones are being decorated with graffiti. Alternatives to the barriers are still being investigated. Salfi feels we need a barrier there. Salfi to look into alternatives previously investigated.
11. **Discussion and recommendation regarding the discretionary spending limit of the Public Works Supervisor:** Salfi presented this item. A resolution was previously approved.
12. Visitors' comments: None
13. New business for next meeting: Recycling bins next to garbage bins. Deck at Anderson Marina. Next meeting Tuesday August 7, 2018
14. Adjournment:

Motion per Nelson to adjourn this meeting of the Physical Facilities Committee, seconded by Flottman, all ayes and motion carried.

Recorded by,
Susan Shallow- Deputy Clerk