

# VILLAGE OF EPHRAIM

FOUNDED 1853



## **Wastewater Committee Minutes Monday August 6<sup>th</sup>, 2018 9:00 AM**

Present: Karen McMurtry- Chair, Joan Fitzpatrick, Jim Peterman, Bruce Nelson

Absent: Mike McCutcheon

Staff: Russ Salfi- Public Works Manager, Brent Bristol- Administrator, Susan Shallow- Deputy Clerk

Guests: Anthony Beadell, Kristine Diekman, John Zimdars, Marianne Diekman, Stanford Sholem, Lucy Reeve, Helen Ambuel, Tad Dukehart, Priscilla Beadell, George Drost, Chris Schmeltz, Kate Hughes

1. Call to order: Meeting called to order by chair McMurtry
2. Changes in Agenda: Item 7 removed
3. Previous minutes – Minutes from July 2<sup>nd</sup>, 2018

**Motion per Nelson to approve the July 2, 2018 meeting minutes as presented, seconded by McMurtry, all ayes and motion carried.**

4. Visitors comments: None
5. **Public Works Supervisor OIC Report:** Salfi here to present his report. A Frontier tech was onsite at Lift #1 to correct a SCADA failure, communication improved but work was not completed until July 24. July 19, 2018 28,000 gals of sludge were transported to Sturgeon Bay Utilities. The Well Water Lab passed the two year inspection. 205 Water Tests were performed. 13 Holding Tank pumpouts and 4 Septic Tank Pumpouts were performed.

**Motion per McMurtry to accept the Public Works manager's report as presented, seconded by Nelson, all ayes and motion carried.**

6. **Discussion and recommendation regarding Hwy 42 sanitary manhole repair cost financing.** The amount to be financed is \$200,000. Bristol stated that Sabel at a cost of \$161,000 did a report last fall on the manholes, the Streetscape AD Hoc Financing Committee has considered this and recommends that we not add this to the Streetscape project but seek separate financing. Baudhuin has recently provided an estimate for manhole repairs \$200,000. Question is how does Wastewater want to finance these repairs. 1 option is tacking this onto the Streetscape project. Option 2 a short term loan with Nicolet.

Bristol explained that the Sewer M&L on parcel taxes is paid by both sewered and non-sewered properties. The cheapest would be to tack that onto the Bond issue with Board approval. The bank loan would be for a six year period. This would be a rate change of \$3 per year for sewered parcels. Amortize it over 10 years with a no prepayment penalty.

Peterman provided a synopsis of the Finance AD Hoc Committee's discussion regarding adding this to the Bond issue for the Streetscape project.

**Motion per McMurtry to recommend to the Board that we seek a loan with Nicolet Bank for \$200,000 with a ten year amortization and a 6 year rate lock and no prepayment penalty seconded by Nelson, all ayes and motion carried.**

7. **Discussion and recommendation regarding clarification or amendment of language in the Village of Ephraim Chapter 13 Municipal Utilities Ordinance 13.05 (8) Village Connection Stubs pertaining to responsibility for cost of repairs for curb stops that cannot be actuated or damaged to an extent that requires excavation, repair or replacement:** Salfi has contacted the Village Attorney Kalny to inquire about this item. Item tabled for further research.
  
8. **Discussion and recommendation regarding the North Shore Rd Freeze Mitigation Standard Operating Procedure (SOP):** Salfi has received an e-mail communication from one of the North Shore residents (T. Beadell). North Shore residents are requesting a permanent solution to the North Shore road freezing problem. Beadell read the e-mail. Drost inquired if there was and additional information as to why the system had a freezing issue. The committee and audience introduced themselves. Salfi introduced the Village Web Site and where information can be located regarding the mitigation study. Salfi also provided a visual history of this Committee's discussions and minutes. Salfi explained the possible options as presented by McMahon and the current SOP. The current SOP has been followed and has been successful. K. Diekman will be presented with an official agreement in the fall for her approval. Ms. Diekman stated this procedure works and she has no problem with this arrangement, but wants any agreement to be transparent. During the winter when the SOP has begun on Monday, Wednesday and Friday we plow the private part of the road to Ms. Diekman's property. If it should be necessary it will be done more frequently as needed. A change in the SOP would require approval and recommendation to the Board.  
  
Peterman commented he would look for a permanent solution to the problem. McMahon previously recommended that we follow option #3, which is to continue to haul water to the beginning of the force main. Salfi then explained the current process and a problem and resolution that occurred last winter. Salfi was complemented for the team's diligence and service. Beadell asked that an e-mail be sent to residents when a problem occurs. Full information regarding the incident can be found in previous minutes.
  
9. Visitors' comments:
10. New business for next meeting: Item #7 next meeting Tuesday Sept 4, 2018 9:30 am.
11. Adjournment

**Motion per McMurtry to adjourn this meeting of the Ephraim Wastewater Committee, seconded by Nelson, all ayes and motion carried.**

Recorded by,

Susan Shallow- Deputy Clerk