

# VILLAGE OF EPHRAIM

FOUNDED 1853



## **BOARD OF TRUSTEES MEETING MINUTES MONDAY AUGUST 6, 2018 12:00 NOON**

Present: Tim Nelson, Jim Stollenwerk, Paul Roppuld, Cindy Nelson, by phone Mike McCutcheon  
Staff Brent Bristol-Administrator, Susan Shallow- Deputy Clerk  
Guests: Jim Peterman, Elfie Johnson, Dick Christianson- Finance AD Hoc Committee, Mike Julka

1. Call to order: Meeting called to order by Deputy Clerk Shallow who requests that a temporary chair be appointed.

**Motion per C. Nelson to appoint Tim Nelson as temporary chair for this meeting, seconded by Roppuld, all ayes and motion carried.**

2. Quorum: A quorum is present for this meeting
3. Changes in Agenda: None
4. Previous minutes – Minutes from July 20, 2018

**Motion per C. Nelson to approve the July 20, 2018 meeting minutes as presented, seconded by Stollenwerk, all ayes and motion carried.**

5. Visitors comments: None
6. **Discussion and recommendation regarding Streetscape Project finance options and firm selection:** Dick Christianson introduced this item. A document concerning the Streetscape project Bond options. The Ad Hoc Committee has reviewed this item and recommends that the Village should seek a Bond issue for the full amount of the Streetscape Project and that we contract with Ehlers to act as a fiduciary agent for the Village. Christianson spoke about Ehlers and their experience. With a Bond issue, Ehlers expects that funds would become available in late September 20<sup>th</sup>, 2018 prior to the bill from WPS is due added Bristol. The lock down date on the interest will be in September 12<sup>th</sup>, 2018. Christianson explained how a serial bond works. The first year we pay interest only. \$355,000 payment per year, principal and interest. Discussion concerning the actual amount needed for a Bond issue. Bristol explained this will result in an increase of \$41 to the mill rate. Bristol also explained how excess funds can be used such as payments on the Bond, streetlights, sanitary but no for buying a truck. Time limitation as addressed by Ehlers who stated that we had a 2-3 year window to spend those excess funds. Bristol talked with a representative from Quarles & Brady on Friday, there is no time limit on using those funds but we just can't re-invest that at a positive rate higher than what we offer for the Bond issue it creates an arbitrage situation and we would have to pay IRS. Elfie Johnson asked what the total cost we would have to pay by the end of the 20 Bond Issue Bristol replied \$6,797,000 total cost for this Bond issue after 20 years.

**Motion per Roppuld to contract with Ehlers to act as our Financial Advisors to arrange for a Bond Issue of \$4,975,000 dollars, seconded by C. Nelson, Poll of Board Tim Nelson aye, Stollenwerk aye, Roppuld aye, Cindy Nelson aye, and motion carried**

7. New business for next meeting: None
8. Adjournment

**Motion per Stollenwerk to adjourn this meeting of the Village of Ephraim Board of Trustees, seconded by C. Nelson, all ayes and motion carried**

Recorded by,

Susan Shallow- Deputy Clerk

DRAFT