

Library Committee September 4, 2018

PRESENT: CINDY NELSON, Chair; GRACE HELD, ANNE VAN DE VEN, WINDSOR McCUTCHEON, DIANE KIRKLAND

ABSENT: MARY SAWYER, Librarian

Meeting was called to order by Cindy Nelson at 2 p.m. No visitors. Previous **minutes moved to be approved** by Grace Held, seconded McCutcheon, all ayes.

Treasurer's Report

Our checking account had \$2,876.07, sent the book/bake sale funds to our account at the County (\$1,394.98) and now have \$1,481.09. No deposits or bills. No expenditures from the Cherry Fund (\$18,522.22), the Pool remains at 15 cents. Motion to **approve the treasurer's report** by Anne Van de Ven, seconded by Held, all ayes.

Librarian's Report

Submitted in writing by Mary. The waterlogged books are still in the basement; she says she has set a date in September for getting them recycled. Windsor can lend Mike's big truck if needed. Cindy will check with Mary when she returns from Ohio. Sooner the better so new books don't get mixed in with moldy ones.

The new drop box is ordered and will be installed professionally. The new desk will arrive this month. Tim and Marcella Fults have donated a photo for our new photo wall, and we have received 3 spinning racks from the Egg Harbor Library.

Mary reported that summer reading attendance was down. Child's Play was very successful, a total of 50 kids over the summer. Windsor noted that we used to give the Foundation \$75/year for help with the costs but the last two years we have not. McCutcheon **moved we pay \$75 annually towards Child's Play**. Seconded by Held, all ayes. Should be retroactive for the two years we missed. Our part in the program is Windsor as book-reader, getting book suggestions from our Librarian. Marla Horwitz is the Foundation's part—they will be meeting in November for next year's program.

Summer book club had 10-15 attendees this year and ends September 18. Winter book club starts now.

3-D Printer – Mary notified the Committee that with funds from the Friends of the Library, she purchased a small 3-D printer for \$300, which has already arrived. Apparently with the Friends of Library funds, she has the right to spend the funds they give at her discretion. That said, there had been discussion since October 2017 questioning of the purchase and usefulness of a

3-D printer (connection to Library purpose as a whole, projects that could be done as a group considering it takes a long time to print one thing, just purchasing small plastic give-away items from somewhere like Oriental Trading at a lot less cost/time than making them, ongoing supplies cost/maintenance). Shouldn't the Committee have been asked if these discretionary funds could be used to purchase this small printer with the plan of purchasing the more expensive one, especially with Mary knowing the objections raised? Should the Treasurer have been notified, and how much was the Friends donation in total to our Library?

Discussion led again to whether the larger body would release funds—or be able to stop funds—for a purpose we would have for Jane Olson's money or the book sale money, etc. Did they tell Mary that Jane's funds had to be included in our Sturgeon Bay funds, or could we have managed it in our own fund here? Noted that anyone donating money to our Library branch should be assured that the money will be spent here. Are we the only Door County library with a Committee for oversight? Should we ask the new Director, Tina Kakuske, to the next meeting to answer these questions and assuming purchasing guidelines are in writing, bring them along. Mary should invite her to come. **Motion to approve the Librarian's Report** by Held, seconded by McCutcheon, all ayes.

Old Business

Future tent purchases – It was determined that the space we have would allow another 10x20 tent for the book sales. Windsor had researched water resistant vs. waterproof (the latter being better), and noted the Undercover package had a 10x10 (steel frame, 7' tall, 68 lbs. with roller bag, but no weights/stakes or sides) on sale for \$299 each.

The 10x20 with the "500D polyester weather resistant tent from Undercover includes the sidewalls, roller back, steel frame, 113 lbs. 7' high, for \$1314.84. Windsor hasn't found the sides sold separately as yet, so not sure how much that would add to the 10x10 price. Should we get three 10x10s (one for the bake sale)? Depending on sides. **Motion by Kirkland to purchase three 10x10 tents, including sides and water-weights, at a price not to exceed \$1500.** Seconded by McCutcheon. **Motion to amend** by Nelson **that if it does exceed that cost, she should purchase two.** Motion and second for first motion withdrawn to include the amendment; Kirkland moved the entire motion, seconded by Held, all ayes.

Should get the same kind of water-filled weights we have, which were found on GolfandSports.com for \$34.99 for four of them. All will be delivered to Windsor's home after the date of October 13 when they will be home; funds determined by consensus to come from Jane Olson's account.

Ability to stay open on Sunday after Fyr Bal – Wouldn't be a problem for the Village to extend our permit, but would people wait until the "by donation" day and not come Saturday? Felt

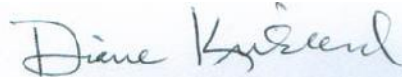
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that people show up early to get the books they want; a few hang around for the full-bag offer, but didn't feel it would stop Saturday sales. Aside from the fact that over \$700 was made from time of closing on Saturday through Sunday, it'd be much easier to haul fewer books back downstairs. Don't need to pre-advertise it – just put up signs toward closing rather than announce in advance. We'll try it one more year as a test.

David Sedaris – Emily from his office sent several other suggestions, but most were \$10,000 plus travel and the Committee felt it was still too much for our library to finance. Windsor mentioned a man in Two Rivers who did a one-man show about World War II with photographs, etc., very interesting. We could look at a 10-minute clip to get an idea. Local author? Grace has someone in mind and will find out costs. A friend of Cindy Nelson's has a farm of 4-generations here and could talk about that in a future program as well.

Smart Growth #3 and #4 postponed until next meeting, which will be October 22 at 3:30 p.m.
Meeting adjourned at 3:45 p.m.

Respectfully submitted,

A handwritten signature in blue ink that reads "Diane Kirkland". The signature is written in a cursive style and is positioned above the typed name.

Diane Kirkland, Secretary