

VILLAGE OF EPHRAIM

FOUNDED 1853



Physical Facilities / Utilities Minutes

Wednesday November 7th, 2018 10:00 AM

Present: Jim Stollenwerk-Chair, Cindy Nelson, Jim Peterman, and Diane Taillon arrived at 10:18 left at 11:19.

Absent: Paul Flottman

Staff: Russ Salfi- Public Works Manager, Susan Shallow-Deputy Clerk

Guests: Margaret Peterman

1. Call to order: Meeting called to order by Chair Stollenwerk
2. Changes in Agenda: None
3. Previous minutes – Minutes from October 2nd, 2018

Motion per C. Nelson to approve the October 2, 2018 Meeting Minutes as presented, seconded by Peterman, all ayes and motion carried.

4. Visitors' comments: None
5. **Public Works Supervisor's Report:** Salfi is here to present his report- Crew completed all scheduled tasks. Dingy Dock pulled at Marina. Beach bathrooms painted. Diggers located for MJ Electric who is boring for burial of the utility lines from Crystal Springs to German Rd. High winds required an emergency call in of staff for repairs to Marina dock. Lake Shore Deep Clean is finished for the season. Power outage required the generator at the Hall and Administrative Office be utilized. Hockers completed the concrete work on the upper Cherry St steps. While winterizing the Hardy Gallery crew discovered that the sewer lateral was cracked along Anderson Dock, this has since been repaired. Steve Parent from Baudhuin was on-site to provide opinion on Anderson deck resurfacing and/or replacement. Olson Contractors has completed the restoration of the Hall, screen and window replacement will take place when windows are received. Village garbage cans have been closed and sealed for the season. Salfi has been in contact with DC Land Trust and the University of Wisconsin at Oshkosh regarding the Wetlands restoration, they are now investigating grant possibilities.

Motion per Peterman to approve the Public Works Supervisor's report as presented, seconded by C. Nelson, all ayes and motion carried.

C. Nelson inquired about the Upper Cherry St. Steps and the connections for the solar lighting. There is supposed to be six boxes, this was provided on a map for Mr. Hockers. Salfi will talk to Hockers. C. Nelson also inquired about the two sides, if let as is, by spring that will be a mess there. This was budgeted and approved for, Salfi prefers that all work on the upper steps be completed before they work on the lower steps. Landscaping monies have not yet been approved noted Bristol. Bristol believes they should stabilize the site for the winter and in the spring we will address landscaping. The grading was previously approved and should be done before winter sets in. Brief discussion regarding what should be done this year and what needs to be done in the spring. Peterman feels strongly that they should go ahead and do the concrete work on the lower steps this year, he is very frustrated about how long this project has been going on. We cannot have them due work that has not yet been budgeted for. A leveling of the existing grade must be done and that was in the contract. They need to finish what the contract says added C. Nelson. The railings have to be installed before we remove the barricades or we have no protection for someone walking off the edge. Salfi and C. Nelson will meet as soon as possible with Hockers to go through the list of what must be completed this year.

6. **Discussion and recommendation regarding Green Tier Legacy Community Charter: A**

presentation was provided by Will Erikson from the WI DNR regarding this program on Monday November 5, 2018. This is no fee for membership noted Salfi, but may affect our day to day procedures and maintenance. There is information to be provided to the DNR as part of joining the Charter. It was noted that we will get what we put into this program, there is no penalty for non-compliance.

Motion per C. Nelson to approve and recommend to the Board that we complete the application to become a member of the Green Tier Legacy Community Charter, seconded by Peterman, all ayes and motion carried.

C. Nelson mentioned that she has spoken with Lane Suave and the EBC is very interested in the Village becoming a Green Tier Legacy Community Charter member. Bristol recommends that the Village appoint a subcommittee to work on this project to review our current policies, complete applications and filing yearly reports, Bristol recommends that we have members comprised of the Committee effected such as Planning, Physical Facilities, Wastewater, CPC, and a representative of the EBC, AD Hoc members Salfi and Bristol. C. Nelson supports this idea. Salfi will inquire if Will Erikson can attend the next Board meeting if available.

7. **Discussion and recommendation regarding proposals from Lake Shores Landscape and Design for alterations on the Ephraim Public Beach:** This is a review of the 3 Concepts that were discussed at the last Physical Facilities meeting on October 2, 2018. In all designs we lose several parking spaces. C. Nelson was quite disappointed with the presentations provided, she would like to go back to him and discuss our issues with the designs. Peterman does not feel any of these designs would impede sand flow to the parking lot. Bristol suggests that any loss of parking spaces or a reduction of usable beach will not work for Ephraim. Peterman still feels that a wall would be the best option to accomplish what we want to do-provide privacy for beach users and reduce the loss of sand. Building Boardwalks is very expensive added Bristol 300 feet of that would be costly. Concept 3 has no boardwalks, concept 2 has fewer boardwalks. Stollenwerk shared that Tim Nelson thinks we should rip out the existing bushes and replace them with a different style and they would work and look better. This is a small beach we should not have to spend a lot of money to make it look nice, nothing we can do is going to make our beach bigger. Bristol thinks option 3 would look better than what we have today. Salfi suggests we consider 2ft high raised beds for the plantings, which would block the sand from blowing into the parking lot. Discussion regarding irrigation issues. We could face it with some cut stones added Peterman, suggests we also remove the 2 trees that are there. C. Nelson thinks that we will regain some beach space when we remove the current bushes as they are so over grown and spread out. Nelson reviewed her list of concerns about the designs as provided for discussion with the landscaper.
8. Visitors' comments: None
9. New business for next meeting Tuesday December 4, 2018
10. Adjournment

Motion per C. Nelson to adjourn this meeting of the Ephraim Physical Facilities Committee, seconded by Peterman, all ayes and motion carried.

Recorded by,
Susan Shallow- Deputy Clerk