

Library Committee December 3, 2018

PRESENT: CINDY NELSON, Chair; GRACE HELD, DIANE KIRKLAND, WINDSOR McCUTCHEON, ANNE VAN DE VEN; MARY SAWYER, Librarian

Meeting was called to order at 3:30 p.m. Motion **to approve previous minutes** by Held, seconded by McCutcheon, all ayes. No visitors.

Treasurer's Report

Balance was \$1481.09 in September, paid two bills for Child's Play (75) and Dept of Financial Institutes (25). Got a refund from them as well, not sure why as website says \$25. Balance in checking now is \$505.33. Luxemburg account (Cherry) has \$18,551.24 (\$10.36 interest). Windsor did an accounting of what we've spent in the Cherry Account since March 2012. She noted she has not been going to Andrea for replacement funds from the Cherry Account for each small expenditure but has paid out of our checkbook. Need to perhaps reimburse us in "blocks" of expenditures or perhaps ask for a chunk and hold a separate Cherry Fund checking account for small purchases. Motion by McCutcheon **that we set up a new Nicolet account using Cherry funds, printed as "Martha Cherry Fund" on the checks, solely for purchasing items designated from the Committee from this fund. Seconded by Van de Ven.** Read the original letter from Tank Sholem, O.C. Boldt and Wolfram Fliegel about the original of her estate gift. We should acknowledge Cherry purchases—with book plates or signage for events, etc. All ayes to the motion.

Future donations – McCutcheon said each Library gets \$300 from the Friends and Mary spends that at her discretion. Money from the book sale goes to Sturgeon but for our use only. Donations to the Ephraim Library need to be reported to the Committee—there's \$375 originally donated by friends of Janey MacNeil that we didn't know about, and other similar donations get sent to Sturgeon for our use. Thank you notes are written by Mary; she said we get about 3 donations year, \$25 or \$30 usually, and they're closed out when spent. Noted we should close out the \$166.76 still designated Cherry Funds in Sturgeon Bay.

Librarian's Report

Hall Deposit – our \$250 from this year is back to us from the Village, but we'll need to pay it again in early January because we have a January 8 Hall reservation for the intergenerational group.

Events – Christmas in the Village went well – 13-15 kids, did a tree/snowflake/reindeer craft as well as Maggie and her dog reading. New timing (with tree lighting after) worked well. Need one or two other things for the kids to do to round out the hour.

Library Committee

December 3, 2018 – page 2

3D event – She had 3 kids and 2 adults, made a turkey in the 3D printer, had snacks and a turkey coloring. Good trial run.

Child's Play – Windsor said it was very successful, 15-20 kids each time. They did a wrap-up discussion to pick books for next year. An event won't be held AT the Library because it's not large enough and Mary can't donate her time next year, but we will still be involved. We can do Foundation and Schoolhouse as in the past. The theme is "Out of this World."

The Library's commitment to community participation is to maintain our presence and support. We continue the summer reading program (6 regulars and 20-30 drop ins this year), the winter and summer book clubs are here, too.

Old Business

By-Laws – We have been trying to find a copy, they were revised in 2012. We have them from Linda Malmgren now, and it was noted we should get a 3-ring binder to house this and other historical documents of the Library and Committee (Cherry agreements, etc.).

Friends of the Library Membership – There should be 'recruitment' cards in each Library. The cost is only \$10 for an individual, \$15 per family. Cindy will ask the Friends if we can get extras of these sign-up cards.

Smart Growth 3, 4 and 5 – will be handled at our next meeting, **January 28 at 3:30 p.m.**

Meeting adjourned at 4:50 p.m. upon motion and second.

Respectfully submitted,

A handwritten signature in blue ink that reads "Diane Kirkland". The signature is written in a cursive style and is positioned above the typed name.

Diane Kirkland, Secretary