

VILLAGE OF EPHRAIM

FOUNDED 1853



VILLAGE OF EPHRAIM STREETScape AD-HOC COMMITTEE
THURSDAY, DECEMBER 6, 2018 - 9:00 A.M.
VILLAGE OF EPHRAIM OFFICES, 10005 NORWAY

Present: Ken Nelson- Chair, Tim Nelson, Cindy Nelson, John Held, Chuck Pearson
Staff: Brent Bristol- Administrator, Susan Shallow- Deputy Clerk
Guests: Jim Peterman, Mike McCutcheon

1. **Call to Order:** Meeting called to order by chair K. Nelson.
2. **Quorum:** A quorum is present for this meeting
3. **Approval of 11/7/2018 Minutes**

Motion per Tim Nelson to approve the November 7, 2018 meeting minutes as presented, seconded by Cindy Nelson, all eyes and motion carried.

Held mentioned that on item seven he did not say much, he said would they be doing some restoration when they are done before the seasonal residents come back.

4. **Changes in Agenda:** None
5. **Visitors' Comments:** None
6. **Review of AECOM Progress Report and Invoice:** K. Nelson introduced this item, overall we are on schedule. Bidding is out there and hopefully the contractors are looking at it. Bristol added that the deadline is the 19th then we will know who is bidding and he and K. Nelson were invited to look at the Quest web site which one has to register to look at it, Becker can at some point get in to see what contractors are looking at the bid packet. Held was asked by the current WPS contractor (Scott) if they could come an additional 2' into his property and was told there would be an easement sent to him, he has not seen a document yet. Bristol believes this is in the works with the WPS relators, they will work directly with the property owners. Issues to be resolved by the Village are listed on the bottom of the progress report. Bristol stated that there will be some easements we will have to get and some may be at a cost, we will work with our Attorney to develop the language. K. Nelson suggested we need to get this done by the end of March. In regard to the streetlights, most of them already have easements and a light and we will be swapping them out, some may move a little and we will get new easements and give up the old easements if we are not using it. T. Nelson inquired about the property owners who choose not to grant an easement for paving, he thought this was covered by the DOT going through and offering to curve out there right of way to follow the actual path of the Highway more accurately, was that done, yes replied Bristol.
The current invoice was reviewed by K. Nelson, we are well within budget with them.
7. **Discussion regarding project schedule with update on Utility Burial:** Held inquired where Charter was in regard to their portion of the line burial. K. Nelson explained a problem that was encountered last week while they were drilling. They are only going under the road once instead of 10 times added Bristol. WPS is doing all the work for Frontier. We have a number from Insight we have a not to exceed amount. Charter is a combination of good news and apprehension noted Bristol, they want to do a lot of the work themselves after MJ is done probably in late winter early spring, they are having MJ bore them conduit for all the crossings under the highway but that is all. From a cost standpoint, confirmed verbally, is putting this thru as a forced relocate, the Village will receive no bill for this work. Pearson inquired if they are

going to put in Fiber at this time, Bristol did not know. Pearson thinks we should try to get them to put fiber in, this will be important to the future. We can look into that stated Bristol. Hopefully by January we will have a contract to sign with Frontier, Insight and the general project and with AECOM.

8. **Discussion regarding project cost analysis (budget to actual):** 69 total Streetlights stated K. Nelson. We should have firmer numbers in January.
9. **Discussion regarding overall streetscape project:** Schedule, we agreed to push everything up a little bit and indeed Becker went to WISDOT and the bid packets are now out there. We have received our drainage permit for all of our work from the DNR. We are awaiting the final DOT permit. Hopefully we will have that by January for the Board meeting. As soon as the weather permits we will again work on the sanitary part of the project. Bristol added that their cross culverts will be the first to be re-surfaced, we have two, they want to be done by May whether they will then be in Ephraim or Fish Creek we don't know at this point, whatever is not done by June gets pushed back to the fall there will not be any work in the summer. Correct Detours will be addressed after we have a permit in place.

K. Nelson then addressed a memo from Becker regarding the website we are using for the contractors to look at the contract. Quest. A meeting with WISDOT resulted in a final crosswalk list. They were open to almost everything we requested. They were ok with the crosswalk at the Wetlands. Bristol noted that last night after receiving some complaints that at dusk the sign holders are difficult to see, MJ replied that they will keep trucks off the roadway at dusk and ensure that the traffic controllers are more visible.

10. Adjournment

<p>Motion per T. Nelson to adjourn this meeting of the Streetscape AD HOC Committee, seconded by C. Nelson, all ayes and motion carried.</p>

Recorded by,
Susan Shallow- Deputy Clerk